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DISTRICT TOWNSHIP PLANNING COMMISSION
BUSINESS MEETING MINUTES
September 2, 2026

Call to Order

The BUSINESS meeting of the District Township Planning Commission was held on September 5, 2026, at the Township Municipal Building, 202 Weil Road, Boyertown, PA 19512. Piper Sherburne called the meeting to order at 7:00pm. In attendance were Planning Commission Chair Piper Sherburne, members Lou Farino, Mike Carr, Ron Leibowitz, Eric Strauss, the Township Engineer Mr. Weber, the Township Solicitor Mr. Orlando and Secretary Jen Sauerwald.

Pledge of Allegiance

Agenda

The September 2, 2026 BUSINESS meeting agenda was posted to the District Township website and municipal building on 09/01/2026.

Minutes

A motion was made by Mr. Carr, seconded by Mr. Leibowitz to approve the Business meeting minutes as written of the August 11, 2026 Business meeting. All in favor.

Correspondence: Ms. Sherburne requested that all members of the Planning Commission be forwarded the Imagine Berks Comprehensive Plan which is currently under review. Mrs. Sauerwald will follow up on that.

Current Plans:

Schmidt Subdivision – 58 Groff Road –November 20, 2026 deadline.
Mr. Weber reported that a revised plan was submitted and already reviewed by Mr. Weber. A request from All County and Assoc. was received to not review the plan as they will need to revise it again due to the Berks County PC comments.

New Plans:

Chovanes/Seip Annexation – Huffs Church Road
Mr. Hoffert of John Hoffert Surveying presented the plan. A parcel was purchased jointly, and the parties would like to split it and join their portion onto each of their adjoining properties. This is for annexation purposes only. There will be no building, access or frontage necessary. Mr. Hoffert stated that only the parcel purchased was surveyed and that the deeds may have to be joined as Premise A and Premise B with a slight note on the plan that they are to be considered contiguous and as one(1) property

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without one overall description of the properties. The adjoining property deeds do not match the distances perfectly and the bearings are slightly different. Therefore, a combined or a merged description of both as one is not possible in this case. The intent is to do a combined description.

Mr. Weber reviewed the plan as detailed in the LTL August 28, 2026 comment letter. As of the date of this meeting; the comments have been taken care of by John Hoffert Surveying. A digital copy of the plans has been sent to LTL but has not been submitted to the township.

The Berks County Planning Commission has not reviewed the plan yet.

Solicitor Orlando is concerned about the wording for the combined annexed properties. He will review and report back.

A motion was made by Mr. Strauss, seconded by Mr. Leibowitz to recommend to the Board of Supervisors approving the Seip/Chovanes Annexation plan subject to a favorable comment by the Berks County Planning Commission subject to compliance with the conditions set forth in the August 28, 2026 letter from the Township Engineer and subject to favorable review by the Township Solicitor. All in favor

Old Business:

EBJCP – BCPC to send final plan anticipated for end of September

Trail Revitalization Project – Mr. Leibowitz reported that he has met with Ryan of Berks Nature and that the Supervisors are in favor of revitalizing the pool area and the area behind the ball field. Ryan of Berks Nature will assist with the DCNR grant application and Mr. Leibowitz will be sending pictures.

New Business: None

Public Participation: None

Adjournment:

With no further business to come before the Planning Commission, a motion was made by Mr. Leibowitz, seconded by Mr. Farino to adjourn the BUSINESS meeting at 7:32 pm. All in favor.

Respectfully submitted,

Jen Sauerwald

Jen Sauerwald
District Township Planning Commission Secretary