

**RESOLUTION NO. 2026-02**  
**DISTRICT TOWNSHIP - 2026 FEE SCHEDULE**

**WHEREAS**, the Second Class Township Code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania grant to Municipalities power to adopt a fee schedule; and

**WHEREAS**, the District Township Board of Supervisors desires to adopt a comprehensive fee schedule by Resolution;

**NOW THEREFORE**, in consideration of the above recitals, which are incorporated herein by reference and made part hereof, the Board of Supervisors of District Township, Berks County, Pennsylvania, hereby adopts the following comprehensive fee schedule:

**TABLE OF CONTENTS**

SEWAGE ENFORCEMENT .....	Page 2
SUBDIVISION AND LAND DEVELOPMENT .....	Page 3
BUILDING / CONSTRUCTION - RESIDENTIAL .....	Page 4
DRIVEWAY .....	Page 5
ZONING.....	Page 5
PLUMBING - RESIDENTIAL .....	Page 5
ELECTRICAL - RESIDENTIAL.....	Page 6
MECHANICAL - RESIDENTIAL .....	Page 6
ENERGY - RESIDENTIAL .....	Page 7
NON-RESIDENTIAL CONSTRUCTION .....	Page 7
STORMWATER MANAGEMENT .....	Page 7
MOBILE HOME PARKS.....	Page 8
APPLICATION TO ZONING HEARING BOARD.....	Page 8
APPLICATION TO THE BOARD OF SUPERVISORS.....	Page 8
ANY OTHER APPEAL OR APPLICATION REQUIRING A HEARING .....	Page 9
RIGHT TO KNOW REQUESTS .....	Page 9
RESERVATION OF TOWNSHIP PARK/PAVILION.....	Page 9

**SEWAGE ENFORCEMENT**

**Soils Testing**

Evaluate Probe (each) .....	\$ 150.00
Percolation Test (6-hole test) .....	\$ 680.00
Percolation Test (12-hole test for primary and alternate areas) .....	\$ 900.00

**Permitting**

Repair Permits (e.g., failed septic tanks, crushed pipe, etc) includes site visit, design review, permit and one (1) inspection .....	\$ 300.00
Inground Septic System Permit – permit and three (3) installation Inspections .....	\$ 500.00
Sandmound and Drip Irrigation Septic System Permit – includes permit and four (4) installation inspections .....	\$ 600.00
Renew/Transfer Permits. ....	\$ 80.00
Design Review .....	\$ 150.00
Additional Inspections .....	\$ 115.00

**Miscellaneous**

Planning Module Review.....	Hourly Rate
Verification of Prior Testing .....	Hourly Rate
Site Visit .....	Hourly Rate
Items Not Covered by Fee Schedule .....	Hourly Rate

**Hourly Rates**

SEO 1 .....	\$ 70.25/hr
SEO 2 .....	\$ 79.00/hr
Technician 1 .....	\$ 67.25/hr
Soil Scientist .....	\$ 110.00/hr

**Note**

In addition to SEO services billed at the above rates, fees due shall include all costs incurred by Sewage Enforcement Officer associated with SEO related activities. Applicant is responsible to reimburse District Township for any additional compliance costs not covered by above stated fees.

**SUBDIVISION AND LAND DEVELOPMENT PLANS**

Section 801.C- District Township Subdivision and Land Development Ordinance provides that no final plan shall be approved unless all fees and charges have been paid in full.

**Subdivision Plan Review**

**Preliminary Plan Submission-** All preliminary subdivision plan applications shall be accompanied with a check made out to District Township per the following schedule:

1- 5 Lots.....	\$300.00
Plus \$2,000 escrow	
6-10 Lots.....	\$500.00
Plus \$2,500 escrow	
10 + Lots.....	\$750.00
Plus \$3,000 escrow	

**Final Plan Submission -** Final plans do not require another application, however all expenses over and above the preliminary submission fee shall be paid when the final plan is submitted to the planning commission along with the following fees:

1-5 Lots.....	\$100.00
6-10 Lots.....	\$200.00
10 + Lots.....	\$300.00

**Land Development Plan Review**

**Preliminary Plan Submission-** All preliminary land development plan applications shall be accompanied with a check made out to District Township per the following schedule:

1-5 Acres.....	\$500.00
Plus \$2,000 escrow	
6-10 Acres.....	\$600.00
Plus \$2,500 escrow	
10 + Acres.....	\$750.00
Plus \$3,000 escrow	

**Final Plan Submission** - Final plans do not require another application, however all expenses over and above the preliminary submission fee shall be paid when the final plan is submitted to the Planning Commission along with the following fee:

1-5 Acres.....	\$200.00
6-10 Acres.....	\$300.00
10+ Acres.....	\$500.00

**BUILDING/CONSTRUCTION - RESIDENTIAL**

**Residential one and two family dwelling fees:**

New construction: includes porches, patios, attics, basements, garages, and living areas-excludes crawl spaces and dead area spaces

Permit Fee..... \$0.43/sq. ft.  
\$500 minimum

Residential additions including attached garages

Permit Fee..... \$0.43/sq. ft.  
\$350 minimum

Manufactured Home (not including site-built garages or decks)

Permit Fee ..... \$600.00

Detached garages and other accessory structures over 1,000 square feet

Permit Fee ..... \$0.43/sq. ft.  
\$300 minimum

Private in-ground swimming pools

Permit Fee ..... \$0.43/sq. ft.  
\$250 minimum

Above-ground pools (includes building and electric)

Permit Fee ..... \$250.00

Permit for building where none of the above categories apply

Permit Fee ..... \$0.43/sq. ft.  
\$200 minimum

Renewal

Permit Fee..... \$ 50.00

UCC Labor and Industry fee per each UCC regulated permit for training and certification (non-refundable)..... \$  
As mandated by State currently \$4.50

**Miscellaneous**

Building Inspector ..... \$ 72.75/hr  
Commercial Building ..... \$ 90.25/hr  
Commercial Electrical Inspector ..... \$ 97.50/hr

**DRIVEWAY**

Permit fee ..... \$125.00

**ZONING**

Accessory buildings 200-1,000 square feet and accessory structures which do not require a building permit, excluding private in-ground swimming pools. (zoning permit only)

Permit Fee..... \$100.00

Issued in conjunction with every building permit and for each change in use or occupancy

Permit Fee..... \$ 50.00

**PLUMBING – RESIDENTIAL**

**Residential – One and Two Family Dwellings**

Manufactured dwelling with crawl space: includes mobile home on foundation..... \$100.00/unit

Single-family dwelling not over three full or partial baths..... \$150.00

Each additional full or partial bath..... \$ 75.00

Two-family dwelling not over two full or partial baths per unit..... \$250.00

Each additional full or partial bath..... \$ 75.00

Additions, renovations and alterations ..... \$150.00

Additional inspection or reinspection fee..... \$ 85.00

Permit for plumbing work not listed elsewhere..... \$ 125.00

**ELECTRICAL – RESIDENTIAL**

**Residential-One and Two Family Dwellings**

Service Inspections

Service not over 200 amp..... \$ 100.00  
Over 200 but not over 600 amp..... \$ 150.00  
Over 600 but not over 1000 amp..... \$ 200.00  
Over 1000 amp..... Hourly  
Additional meters..... \$ 25.00

Electrical Wiring

New Single-Family Dwelling

200 amp or less  
Rough / Service / Final ..... \$ 225.00  
Over 200 amp but not over 600 amp  
Rough / Service / Final ..... \$ 275.00

**Miscellaneous**

Dwelling additions, alterations and renovations..... \$ 150.00  
(Includes rough and final inspections)  
Mobile Homes..... \$ 175.00  
(Includes rough and final inspections)  
Solar Panels / Wind Energy ..... \$ 300.00  
In-ground private swimming pool ..... \$ 175.00  
Generator ..... \$ 200.00  
Permit for electrical work not listed elsewhere ..... \$ 125.00  
Additional inspection or reinspection ..... \$ 85.00

**MECHANICAL – RESIDENTIAL**

New construction, additions, renovations ..... \$ 150.00  
Additional inspections or reinspection ..... \$ 85.00

**ENERGY – RESIDENTIAL**

New construction, additions, renovations .....	\$ 150.00
Additional inspections or reinspection .....	\$ 85.00

**NON-RESIDENTIAL CONSTRUCTION**

Permits for building, plumbing, electrical, mechanical, fire protection, and accessibility are included.

1. Project Fund. Upon submission of an application for a permit to the Township by an applicant for a non-residential project or a residential project not covered by the IRC, the Building Code Official shall require the applicant to submit construction plans to enable the Building Code Official to make a good faith estimate of the total cost to review the plans and perform the necessary inspections during the construction. The applicant shall pay the estimated amount into the Project Fund. The applicant shall have a right to request the Board of Supervisors to review any estimate in excess of \$ 5,000.00 and the Board of Supervisors shall have the right to confirm, decrease or increase the Project Fund.
2. Actual Permit Fee. The building permit fee for a non-residential project or a residential project not covered by the IRC shall be equal to 125% of the Building Code Official's monthly billing invoice. The invoice is based on review, administration, and inspection of the various stages of construction for compliance with the requirements of applicable codes in the Township billed at the appropriate hourly rate.
3. Additions to or Refunds from Project Fund. The applicant for a building permit shall pay to the Township any amount by which the Actual Permit Fee as calculated above exceeds the Project Fund. The Township shall refund to the applicant any amount by which the Actual Permit Fee as calculated above is less than the Project Fund.

4. Hourly Rates.

Building Inspector .....	\$ 72.75/hr
Commercial Building Inspector	\$ 90.25/hr
Commercial Electrical Inspector	\$ 97.50/hr

**STORM WATER MANAGEMENT**

Modified Drainage Plan Permit fee .....	\$500.00
Full Drainage Plan Permit fee .....	\$50.00
Escrow Fee	\$1,200.00

**MOBILE HOME PARKS**

Annual permit fee for operation of a mobile home park.....	\$ 158.00
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**APPLICATION TO ZONING HEARING BOARD**

**Filing Fee/Escrow Deposit**

Variance	
Residential.....	\$1,000.00
Commercial.....	\$1,500.00
Special Exception	
Residential.....	\$1,000.00
Commercial.....	\$1,500.00
Substantive challenge to the validity of the Zoning Ordinance.....	\$5,000.00
Procedural challenge to the validity of an Ordinance.....	\$5,000.00

If more than one hearing is required, the escrow deposit shall be replenished to the amount set forth above before the commencement of the next hearing. Any amounts not used by the Township for those fees and expenses specified by law shall be refunded to the applicant at the conclusion of the proceedings only after the Township Board of Supervisors has received a written request. Requests must be made no later than one year from the completion of the proceedings. Any balance not requested within one year from the conclusion of the proceedings shall be paid to the Township. The application shall not be complete, and will not be considered to be submitted, until the filing fees are paid.

**APPLICATION TO THE BOARD OF SUPERVISORS**

**Filing fee/Escrow Deposit**

Conditional Use.....	\$3,500.00
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Curative Amendment / Substantive or procedural Challenge to the validity of the Zoning Ordinance..... \$5,000.00

If more than one hearing is required, the escrow deposit shall be replenished to the amount set forth above before the commencement of the next hearing. Any amounts not used by the Township for those expenses specified by law shall be refunded to the applicant at the conclusion of the proceedings only after the Township Board of Supervisors has received a written request. Requests must be made no later than one year from the completion of the proceedings. Any balance not requested within one year from the conclusion of the proceedings shall be paid to the Township. The application shall not be complete, and will not be considered to be submitted, until the filing fees are paid.

**ANY OTHER APPEAL OR APPLICATION REQUIRING A HEARING**

Filing fee/Escrow Deposit ..... \$1,500.00

Any amounts not used by the Township for those expenses specified by law shall be refunded to the applicant at the conclusion of the proceedings only after the District Township Board of Supervisors has received a written request. Requests must be made no later than one year from the completion of the proceedings. Any balance not requested within one year from the conclusion of the proceedings shall be paid to the Township. The application shall not be complete, and will not be considered to be submitted, until the filing fees are paid.

**RIGHT TO KNOW REQUESTS**

District Township follows the fee structure set by the Pennsylvania Open Records Office, as amended from time to time. In addition, black and white copies will cost the requester \$0.25 for either a single sided copy or one side of a double-sided copy of a standard 8.5” x 11” page. District Township does not charge the requester for the copies the Township must make of redacted material in order for the requestor to *view* the public record. If, after inspecting the records, the requester chooses to obtain copies, the typical copy fee will be charged.

**RESERVATION OF TOWNSHIP PARK/PAVILION**

Per Ordinance 2017-1, Section 2(c): “During periods when they are open, use of the Parks and Open Areas are open, use and occupancy are generally limited to Township residents and taxpayers and their guests and shall be available on a first come first served basis or as previously scheduled with the Township. The Supervisors in their sole discretion may also license, lease or allow use of the Pavilion, ball field, tennis courts by both residents and nonresidents on such terms, and conditions and upon the payment of such fees as the Supervisors determine from time to time. In addition, the Supervisors may charge and/or

waive any fee in their sole discretion. Such requests shall be on forms established from time to time and made with sufficient time for review of the application. The Township may require the signing of an agreement, posting of insurance or bond and requires any other terms deemed appropriate under the circumstances from time to time, including a security deposit to insure proper use and care of Parks, Open Areas, and facilities, which can be refunded if the reserved area is found to be in proper condition after the conclusion of the activity.”

District Township Resident Reservation:


Rental fee (non-refundable) .....\$50.00  
plus  
Security deposit (due back upon satisfactory inspection of facilities) ..... \$100.00

- Non-Resident Reservation: As determined by District Township Board of Supervisors prior approval only.
- District Township Pavilion/Park Use Application must be completed and signed by applicant at time monies are collected.

**RESOLVED and ADOPTED** by the Board of Supervisors of District Township, Berks County, Pennsylvania, in lawful session duly assembled, this 5th day of January, 2026.

TOWNSHIP OF DISTRICT  
BERKS COUNTY, PENNSYLVANIA

  
Edward Overberger, Supervisor

  
Leonard Robb, Supervisor

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Ronald Leibowitz, Supervisor

Attest:

  
Jen Sauerwald, Township Secretary/Assistant Treasurer