

District Township Supervisors
BUSINESS MEETING
January 15, 2026



CALL TO ORDER
PLEDGE OF ALLEGIANCE

The BUSINESS meeting of the District Township Board of Supervisors was held on January 15, 2026, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:04 p.m. In attendance were Chairman Ed Overberger, Supervisor Ron Leibowitz, Solicitor Eugene Orlando, Engineer John Weber, Treasurer Joni McPike, Secretary/Assistant Treasurer Jen Sauerwald, and Emergency Management Coordinator Tim Adam. Mr. Robb was absent. Mr. Overberger called the meeting to order at 7:04 pm

ROLL CALL

The January 15, 2026 BUSINESS meeting agenda was posted to the District Township website and municipal building on 1/14/2026.

MINUTES



A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the December 18, 2025 Business Meeting as written. All in favor.



A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to modify the motion to approve the minutes of the December 18, 2026 Business Meeting with the following changes to Roadmaster Report-Chew Road Bridge: Strike draft text and add "We are filing a request to not have to do the archeological study and the cost to submit this application will cost approximately \$4,500. All in favor




A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the January 5, 2026 Reorganization Business Meeting as written. All in favor.

PUBLIC PARTICIPATION - None

SOLICITOR – Eugene Orlando

Burn ban – Mr. Orlando is in the process of reviewing and compiling a draft Ordinance for the burn ban and will submit it at the February business meeting.


ZONING OFFICER/ENGINEER

- 58 Groff Road Schmidt Subdivision – The Planning Commission is in the process of reviewing the plan. Mr. Weber presented a request from the applicant for an extension of time for the current review period which ends February 3, 2026. The request would extend the review period to May 22, 2026.
-  A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the request for extension to May 22, 2026 for the Schmidt Subdivision at 58 Groff Road. All in favor.
- Keim Road Electric – Mr. Weber reported that he has not received a response from Met-Ed to schedule a meeting to review electric line. Mr. Overberger address at next meeting.

ROADMASTER REPORT – Ed Overberger

- Chew Road Bridge – The request that was submitted for relief from the archaeological study has been granted. A response to pending issues and questions will be completed next week. The proposed height of the bridge will need to be lowered and the drawings updated.
- Equipment Maintenance Update – F550 is having electrical trouble and is scheduled for service at Rohrbach’s Garage.
- Winter road maintenance – Pothole work and icy events. The state roads are being taken care of much better than last year.




PLANNING COMMISSION – Ron Leibowitz

- 58 Groff Road, Schmidt Subdivision – recommendation to extend deadline.
 - EBJCP Update
 - A link was provided to the revised draft and a request for comments returned by end of January 2026.
-  A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to authorize Mr. Weber to review the draft and respond to the EBJCP request for comments. All in favor.
- The next EBJCP meeting will be held in February of 2026.

ENVIRONMENTAL ADVISORY COMMITTEE – Ron Leibowitz

- Tree planting – Brian Bret of Berks Nature reached out to see if the township would like them to plant trees in order to handle the upcoming death of the sick trees located at the old “pool;”. No action taken, will address at next meeting.

TREASURER – Joni McPike

- **Reconciliation** – The December account reconciliations were presented to the Board.
-  A motion was made by Mr. Leibowitz, seconded by Mr. Overberger, to approve the Monthly Bank Account Verification Report dated January 15, 2026. All in favor.
- Discussion on how many checking accounts the township realistically needs – Mrs. McPike will review the accounts and communicate the findings to the Board prior to the next meeting.
 - Check scanner and printer – Discussion regarding the need for the scanner.
-  A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to authorize the Treasurer to purchase a digital check TS240-501J on the condition that Truist Bank will accept this model and spend up to \$900.00. All in favor.
-  A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to purchase the Image Class MF275 wireless monochrome printer not to exceed \$220.00. All in favor.

- **Treasurer's report**

ACCOUNT		
GF TRUIST #3460	\$(21,077.93)	XXXX
GF MM-TRUIST #4127	\$102,170.01	XXXX
GF PLGIT/PRIME #0016	\$825,500.04	XXXX
GENERAL FUND TOTAL		\$906,592.12
CAPITAL RESERVE FUND #0036		\$307,924.34
CULVERT/BRIDGE FUND #0048		\$142,523.28
FIRE TAX #9965		\$35,478.03
STATE LF FUND #0060		\$306,344.33
TOTAL		\$1,698,862.10

- **Disbursements**



A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve the disbursements for \$45,748.88 and the approve the 2 fund transfers totaling \$57,689.16. All in favor.

- Fire Tax Disbursement



A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve the 2025 Eastern Fire disbursements for \$29,500.00. All in favor.

EMERGENCY MANAGEMENT –

- Bally Ambulance – 133 calls for the month of January with 3 in District Township. Noted the increase in lift assists. It has doubled since last year.
- EBFD – Year to date 506 with 84 in District Township for the year of 2025.
- Community Fire Co. #1 of Seisholtzville – 26 calls for the month of December with 1 in District Township.
- Joint Public Safety meeting – Discussion on initially meeting with EBFD and Topton Fire Chiefs to review coverage on the upper end of the township to ensure everyone is on the same page prior to scheduling the public meeting. Will also do the same with the ambulance companies, Bally and Topton. After the two(2) meetings are held, Mr. Adams and Mr. Overberger will report to the BOARD on the scheduling the public meeting.
- Tree down on communication wires – Many calls were being placed to 911. In the future; if the township receives calls of this nature, contact Mr. Adams immediately and he will handle it.

NEW BUSINESS –

- Social media – No action taken – revisit at next month’s meeting
- Software for Supervisor’s new laptops – Discussion on using free Apache vs. Microsoft Office due to difficulties in transitioning. Mrs. McPike will look into Office 365 for government.

BUILDING COMMITTEE – Ron Leibowitz

- Electric to pavilion – Received quote from Wetzel (1/12/2026 #Pav. Power) which includes additional wires for future upgrades. \$8,982.41 for the basic installation, \$284.82 for additional conduit for future wires and \$952.00 for 2 additional outlets. Running water to the pavilion was discussed. LTL will advise on putting electric and water in same trench.



A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve Wetzel Enterprises, Inc. estimate dated 1/12/2026 for PAV Power of \$8,982.41 and the additional two outlets for \$952.00 conditioned upon checking into what the additional cost would be to add a water line to the trench. All in favor.

RECREATION COMMITTEE – Ron Leibowitz

OLD BUSINESS - None

Adjournment:



With no further business to come before the Board, a motion was made by Mr. Leibowitz, seconded by Mr. Overberger, to adjourn the BUSINESS meeting at 8:34pm. All in favor.

Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to read "Jen Sauerwald".

Jen Sauerwald
District Township Secretary/Assistant Treasurer