

**DISTRICT TOWNSHIP PLANNING COMMISSION
BUSINESS MEETING MINUTES
December 3, 2025**

APPROVED

Call to Order

The BUSINESS meeting of the District Township Planning Commission was held on December 3, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA 19512. Piper Sherburne called the meeting to order at 7:00 p.m. In attendance were Planning Commission Chair Piper Sherburne, members Michael Carr, Ron Leibowitz and Eric Strauss arrived at 7:15pm. The Township Engineer Mr. Weber and Secretary Jen Sauerwald were also present. The Township Solicitor, Mr. Orlando and Lou Farina were absent.

Agenda

The December 3, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 12/02/2025.

Minutes

A motion was made by Mr. Leibowitz, seconded by Mr. Carr, to approve the Business meeting minutes as amended of the November 5, 2025 Business meeting. All in favor.

Correspondence: No action taken

Current Plans:

Schmidt Subdivision – 58 Groff Road – Mr. Weber described the plan. The use of the existing driveway to serve as a shared driveway to provide access to both Lots 1 and 2 was discussed. The Planning Commission was generally in favor of the use of the existing driveway as a shared driveway. Mr. Weber noted that a shared driveway easement with an easement agreement would need to be executed for the proposed shared driveway. Mr. Weber also noted that a waiver of Section 504.B.1 of the District Township SALDO would be required to create the shared driveway and the shared driveway easement. There will need to be a written waiver request provided by the applicant, which will include the reasons for such a request. This will be part of the ongoing review process.

New Plans: None

Old Business:

EBJCP – No action taken

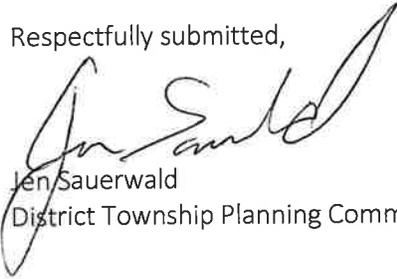
New Business: None

Public Participation: None

Adjournment:

With no further business to come before the Planning Commission, a motion was made by Mr. Carr, seconded by Mr. Leibowitz, to adjourn the BUSINESS meeting at 7:25 p.m. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jen Sauerwald". The signature is written in a cursive, flowing style with a large initial "J" and "S".

Jen Sauerwald
District Township Planning Commission Secretary