

District Township Supervisors  
REORGANIZATION MEETING  
January 5, 2026

**CALL TO ORDER**

The REORGANIZATION meeting of the District Township Board of Supervisors was held on January 5, 2026 at 7pm at the Township Municipal Building, 202 Weil Road, Boyertown, PA. Present were Supervisors Ed Overberger and Leonard Robb as well as Secretary Jen Sauerwald and Treasurer Joni McPike. The meeting was called to order by Leonard Robb, who was appointed TEMPORARY CHAIRMAN at 7:10pm. No citizens were in attendance.

1. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Ed Overberger as **CHAIRMAN** for the year 2026. All in favor.
2. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Leonard Robb as **VICE-CHAIRMAN** for the year 2026. All in favor.
3. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Jennifer Sauerwald **SECRETARY/ASSISTANT TREASURER** for the year 2026 at a rate of compensation of \$25.00/hr. All in favor.
4. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Joni McPike **TREASURER** for the year 2026 at a rate of compensation of \$30.00/hr. All in favor.
5. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Ed Overberger **ROADMASTER** for the year 2026 at a rate of \$28.00/hr. All in favor.
6. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint John Musselman, Robert Hatfield, Tim Adam, and Leonard Robb **ROAD CREW EMPLOYEES** for the year 2026, each at the rate of \$25.00/hr. All in favor.
7. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Eugene Orlando, Jr. as **TOWNSHIP SOLICITOR** for the year 2026 at a rate of \$210.00/hr., in minimum increments of two-tenths of an hour and paralegal rate shall be billed at \$175.00 /hr., where applicable. All in favor.
8. A motion was made by Ed Overberger, seconded by Leonard Robb, to adopt Resolution 2026-1, appointing the Solicitor for the Township and establishing the solicitor fees for the calendar year 2026. All in favor.
9. A motion was made by Leonard Robb, seconded by Ed Overberger, to ratify and confirm appointment of Jill Nagy of Summers Nagy Law Offices Inc. as **ZONING HEARING BOARD SOLICITOR** for the year 2026 at a rate of \$165.00/hr. and paralegal services of \$85.00/hr. All in favor.

10. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint for the year 2026 Jen Sauerwald **Open Records Officer** at the hourly Secretary wage set forth above. All in favor.
11. A motion was made by Ed Overberger, seconded by Leonard Robb, to ratify and confirm Resolution 2021-12 (passed 8/19/21), re-appointing for the year 2026 Rosemary Lamaestra as **Tax Collection Committee (TCC) primary delegate** and Nicole DelGuerico as **TCC alternate delegate to the TCC Executive Committee**, representing District Township. All in favor.
12. A motion was made by Ed Overberger, seconded by Leonard Robb, to allow the Roadmaster to spend up to \$2,000 per month for **EMERGENCY REPAIRS AND PURCHASES**. All in favor.
13. A motion was made by Ed Overberger, seconded by Leonard Robb, that all Township employees while on Township business and using their own vehicles are to be **REIMBURSED** by the Township at the current Federal rate. All in favor.
14. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint LTL Consultants, Ltd. **Zoning Officer** of District Township for an indeterminate period of time, per the rate schedule as submitted for 2026. All in favor.
15. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint LTL Consultants, Ltd. **Township Engineer** of District Township for an indeterminate period of time, per the rate schedule as submitted for 2026. All in favor.
16. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Bradley A. Pflum, [certification #02972]; Paul E. Labe III, [certification #03861]; Matthew P. Hoffert, [certification #03540] Charyn Ayoub, [certification #03576]; Erik Conklin, [certification #04135] and Andrew Janiszewski [certification #04240] and to appoint W. David Wallace, [certification #03573] as **ALTERNATE SEWAGE ENFORCEMENT OFFICER** of District Township for an indeterminate period of time, per the rate schedule as submitted for 2026. All in favor.
17. A motion was made by Ed Overberger, seconded by Leonard Robb, to adopt Resolution 2026-2, setting the 2026 comprehensive fee schedule for an indeterminate period of time. All in favor.
18. A motion was made by Leonard Robb, seconded by Ed Overberger, to adopt Resolution 2026-3, appointing the **Township Engineer** for the Township and establishing the engineer fees for the calendar year 2026. All in favor.
19. A motion was made by Ed Overberger, seconded by Leonard Robb, to adopt Resolution 2026-4, designating Barbara Akins Certified Public Accountant to audit the accounts of District Township for year 2025. The compensation for conducting the year-end 2025 audit shall not exceed \$6,000.00, unless approved by subsequent vote of a majority of the Supervisors. All in favor.

20. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the penalty on **DELINQUENT REAL ESTATE AND PER CAPITA TAXES** at a rate of 10% for 2026. All in favor.
21. **CHAIRMAN OF THE VACANCY BOARD** for the year 2026. No action taken.
22. A motion was made by Leonard Robb, seconded by Ed Overberger, to pay the **TAX COLLECTOR** 3.25% commission on tax collection. All in favor.
23. A motion was made by Ed Overberger, seconded by Leonard Robb, to appoint Leonard Robb, as **CHAIRMAN OF THE BUILDING COMMITTEE**. All in favor.
24. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Ed Overberger, as **ASSISTANT CHAIRMAN OF THE BUILDING COMMITTEE**. All in favor.
25. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Ed Overberger, as **VOTING DELEGATE** to the State Association of Township Supervisors. All in favor.
26. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the **BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**, for the third Thursday of every month at 7:00 p.m., at the Municipal Building, 202 Weil Road. All in favor.
27. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the **PLANNING COMMISSION MONTHLY MEETING**, for the first Wednesday of every month at 7:00 p.m., at the Municipal Building. All in favor.
28. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Mike Anderson to the **Zoning Hearing Board** for a 3-year term. All in favor.
29. A motion was made by Leonard Robb, seconded by Ed Overberger, to approve Zoning Hearing Board pay at **\$30 per meeting attended**, if so desired, per member. All in favor.
30. A motion was made by Leonard Robb, seconded by Ed Overberger, to adopt Resolution 2026-05, appointing Zoning Hearing Board members and establishing compensation for services for the calendar year 2026. All in favor.
31. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Piper Sherburn and Lou Farina to the **Planning Commission** for a 4-year term. All in favor.
32. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Scott Fiegel to the **Environmental Advisory Committee** for a 3-year term. All in favor.
33. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Richard Weinstein to the **Environmental Advisory Committee** for a 3-year term. All in favor.
34. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Piper Sherburne to the **Agricultural Security Area Committee** for a 4-year term. All in favor.
35. **Agricultural Security Area Committee** 4-year term. Vacant – No action taken.

36. **Agricultural Security Area Committee** 4-year term. Vacant – No action taken.
37. **Agricultural Security Area Committee** 4-year term. Vacant – No action taken.
38. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the **ENVIRONMENTAL ADVISORY COMMITTEE MONTHLY MEETING** for the first Monday of every month at 6:30 p.m., unless it is a holiday, then it will be held the following Monday. All in favor.
39. A motion was made by Leonard Robb, seconded by Ed Overberger, to allow the Environmental Advisory Committee to spend \$500.00 annually for supplies. All in favor.
40. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the **RECREATION COMMITTEE QUARTERLY MEETING** for the third Thursday of March, June, September and December at 6:30 p.m., at the Municipal Building. All in favor.
41. **Recreation Committee** 3-year term. Vacant – No action taken.
42. **Recreation Committee** 3-year term. Vacant – No action taken.
43. **Recreation Committee** 3-year term. Vacant – No action taken.
44. A motion was made by Leonard Robb, seconded by Ed Overberger, to approve the annual advertisement of the aforementioned regularly scheduled monthly and quarterly meetings. All in favor.
45. A motion was made by Leonard Robb, seconded by Ed Overberger, to approve Planning Commission pay at **\$25 per meeting attended**, if so desired, per member. All in favor.
46. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Truist Bank **DEPOSITORY** of Township funds. All in favor.
47. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint PLGIT **DEPOSITORY** of Township funds. All in favor.
48. A motion was made by Leonard Robb, seconded by Ed Overberger, to set the **TREASURER'S & ASSISTANT TREASURER'S BOND** at \$1,900,000.00 for the year 2026. All in favor.
49. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Rick Smith as **Fire Marshall** for District Township for the year 2026. All in favor.
50. A motion was made by Leonard Robb, seconded by Ed Overberger, to appoint Tim Adam as **Emergency Management Coordinator** for District Township for the year 2026. All in favor.
51. A motion was made by Leonard Robb, seconded by Ed Overberger, to approve the Township's participation and continued membership in the Countywide Board of Appeals for the Uniform Construction Code for 2026.

52. A motion was made by Leonard Robb, seconded by Ed Overberger, to approve the Township's participation and continued membership in the Berks County Cooperative Purchasing Council for 2026.

**OTHER BUSINESS**

Chew Road Bridge –

- The Township has received the go-ahead from PA-SHARE. The height of the bridge needs to be confirmed, and new drawings will need to be made.
- Wetlands study was completed. The contractor needs to send in the results.
- It would be beneficial to the Township to let Benesch handle the preliminary bidding and follow up. Benesch has requested that a bid advertisement go out but not to PennBid as well as invitations to other companies specializing in this type of project. All bidders will be required to be PennDOT certified contractors.

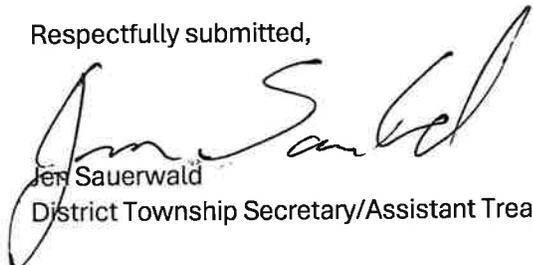
**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

With no further business to come before the Board, there was a motion made by Ed Overberger, seconded by Leonard Robb, to adjourn the meeting at 7:50 p.m. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jen Sauerwald".

Jen Sauerwald  
District Township Secretary/Assistant Treasurer