

**District Township Supervisors
BUSINESS MEETING
October 14, 2025**

CALL TO ORDER

The BUSINESS meeting of the District Township Board of Supervisors was held on October 14, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:00 p.m. In attendance were Chairman Ed Overberger, Supervisor Leonard Robb, Supervisor Ron Leibowitz, Solicitor Eugene Orlando, Secretary Jen Sauerwald, and Emergency Management Coordinator Tim Adam. Engineer John Weber and Treasurer Trish Hatfield were absent. Mr. Overberger called the meeting to order at 7:03 pm

The October 14, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 10/13/2025.

MINUTES

- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the September 16, 2025 Business Meeting as written. All in favor.

PUBLIC PARTICIPATION - None

SOLICITOR – Eugene Orlando

- Resolution to consider Intermunicipal Agreement with Longswamp Township –
A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to adopt Resolution creating intergovernmental cooperation for the plowing of township roads by Longswamp Township. All in favor.
- Request for Easement agreement with Met-Ed – A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to have Mrs. Sauerwald request from the contact provided and request an exhibit demonstrating the distances. All in favor.

An Executive Session was called at 7:08pm by Mr. Overberger to address personnel and legal issues.
Completed at 7:25pm

ZONING OFFICER/ENGINEER – John Weber

- Complaints 813 Huffs Church Road received 8/21/25 and 8/28/25 – Zoning ordinance information given to tenant. Roadside stand has been suspended. No action taken
- Complaint 819 Huffs Church Road received 9/11/25 – Grey water discharge – Site visit by LTL SEO discovered that the discharge is from stormwater and a non-issue. No further action taken.
- Complaint 810 Huffs Church Road received 9/10/25 – Letter was sent to property owner. No further action taken.
- Complaint 373 Forgedale Road received October 7, 2025. Mrs. Sauerwald will contact and review complaint procedure with homeowner.

ROADMASTER REPORT – Ed Overberger

- Chew Road Bridge – waiting on DEP
- New Truck Update – should be ready in 2 weeks
- Equipment Maintenance update – Chevy Truck needs new rotors due to rust. Quigley quoted approximately \$5,000 to repair it.
- Bull Road is completed

PLANNING COMMISSION – John Weber

- Mr. Weber is working on comments as discussed at the October Planning Commission meeting.
- 2 lot subdivision with road frontage in District and the new residence built in Pike Township. Both townships will need to review it.

ENVIRONMENTAL ADVISORY COMMITTEE – No Report

TREASURER –

- Monthly report as of September 30, 2025

General Fund	\$987,915.91
State Fund	\$303,411.82
Capital Reserve	\$304,789.42
Culvert/Bridge	\$141,072.27
Fire Tax Fund	\$36,150.75
TOTAL	\$1,773,340.17

Disbursements

General Fund: \$31,945.50

A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve the disbursements for \$31,945.50. All in favor.

BUILDING COMMITTEE – Leonard Robb

- Tree removal – A motion was made by Mr. Robb, seconded by Mr. Leibowitz to approve Merkel’s Tree Service estimate #2589 dated 6/20/2025 for \$3,000.00 All in favor

A motion was made by Mr. Overberger, seconded by Mr. Robb, to have Mr. Robb sign the Tree removal estimate. All in favor

RECREATION COMMITTEE – Ron Leibowitz

- Electric to pavilion – Mr. Leibowitz will get updated costs and reach out to another local electrician.

EMERGENCY MANAGEMENT – Tim Adams

- Burn Ban Signs – Mr. Overberger and Mr. Adams have a final count for the signs. cost \$3,000 For physical installation a battery powered post tool will need to be purchased for approximately \$350. Mr. Adam will be responsible for flipping the signs. Will discuss declaring Burn Ban at November meeting.

A motion was made by Mr. Leibowitz, seconded by Mr. Robb for District Township to purchase burn ban signs and poles not to exceed \$3,500 to be installed by the road crew. All in favor

- Topton Ambulance – Possible expansion of coverage in the township. A new cut-off point was proposed for Long Lane with a portion of Baldy Hill and go out Biting Road to Huffs Church Road. North of that will be Bally Ambulance which includes Stone, Maryanne and Dogwood. Mr. Gross of Bally Ambulance is informed and agrees.

A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to adjust the primary service areas for Topton Ambulance and Bally Ambulance based on the meeting with Topton Ambulance which will create an approximate dividing line of Long Lane, Baldy Hill Road, Biting Road to Huffs Church Road to split the services and authorize the EMC to coordinate the changes with each organization and the County. All in favor.

OLD BUSINESS - None

NEW BUSINESS –

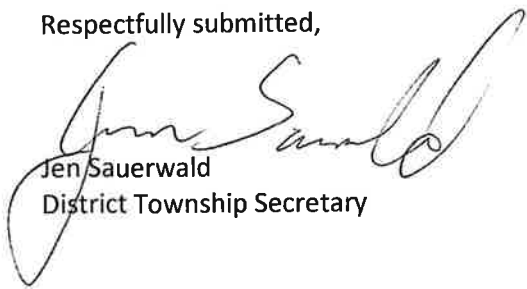
- CPA Engagement Letter - A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve Barbara Akins, CPA as the District Township Auditor as per her proposal and memorandum of understanding of September 5th 2025 in the amount of \$5,000. All in favor.
- Treasurer resignation – A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to accept the resignation of Trisha Hatfield as township Treasurer effective October 4th 2025. All in favor.
- Temporary Treasurer(s) - A motion was made by Mr. Overberger, seconded by Mr. Robb to appoint Karen Krall as a Financial Consultant at a rate not to exceed \$50 per hour. All in favor.

A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to appoint Mrs. Sauerwald as Secretary/Treasurer as of October 5th 2025 at the same hourly rate. All in favor.

Adjournment:

With no further business to come before the Board, a motion was made by Mr. Overberger, seconded by Mr. Robb, to adjourn the BUSINESS meeting at 8:45pm. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jen Sauerwald". The signature is fluid and cursive, with a large loop at the end of the last name.

Jen Sauerwald
District Township Secretary