

**District Township Supervisors  
BUSINESS MEETING  
September 16, 2025**

**CALL TO ORDER**

The BUSINESS meeting of the District Township Board of Supervisors was held on September 16, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:00 p.m. In attendance were Chairman Ed Overberger, Supervisor Leonard Robb, Supervisor Ron Leibowitz, Solicitor Eugene Orlando, Secretary Jen Sauerwald, and Emergency Management Coordinator Tim Adam. Engineer John Weber and Treasurer Trish Hatfield were absent. Mr. Overberger called the meeting to order at 7:05 pm

The September 16, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 9/15/2025.

**MINUTES**

- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the August 21, 2025 Business Meeting as written. All in favor.
- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the July 17, 2025 Public Hearing for Ordinance 2025-02 Revising Supervisor Compensation as written. All in favor.

**PUBLIC PARTICIPATION**

- Amy Portzline of Brandywine Community Library provided information on new programs. She thanked the Board for their continued support.

**EMERGENCY MANAGEMENT – Tim Adams**

- Eastern Berks Fire Department – 26 calls for month of August – 5 in District Township  
Discussion regarding the Audited financial statement we requested vs. the 990 form that Fire Departments are required to file.
- Bally Community Ambulance – 125 calls for month of August – 11 in District Township
- Burn Ban Signs – Will be determined by Mr. Adams and Mr. Overberger and a detailed list with costs will be presented to the Board.
- Solicitor Orlando reminded the Board to only discuss Agenda items as specifically listed.

**SOLICITOR – Eugene Orlando**

- Intermunicipal Agreement – Longswamp Township – Mr. Overberger will personally present agreement and insurance details.

**ZONING OFFICER/ENGINEER – John Weber provided a written report which was read by Mr. Overberger**

- Complaint 184 Weil Road received July 8, 2025 – Issue resolved no action taken
- Complaints 813 Huffs Church Road received 8/21/25 and 8/28/25 – Zoning ordinance information given to tenant. Upon 9/11/25 visit there was no roadside stand activity.

- Complaint 819 Huffs Church Road received 9/11/25 – A notice received from PADEP regarding sewage complaint. Residents not home on 9/11/25 LTL will contact and update.
- Complaint 810 Huffs Church Road received 9/10/25 – Awaiting direction from Board

**TREASURER – Trish Hatfield**

- Monthly report as of August 31, 2025

General Fund	\$1,059,206.29
State Fund	\$302,404.02
Capital Reserve	\$303,711.09
Culvert/Bridge	\$140,573.16
Fire Tax Fund	\$34,646.30
<b>TOTAL</b>	<b>\$1,840,540.86</b>

**Disbursements**

General Fund: \$86,502.03

A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve the disbursements for \$86,502.03. All in favor.

- Windows 11 upgrade has been done with the exception of the Shop and Scanning computers. The QuickBooks upgrade will wait until the end of the year
- Discussion about equipment possibly needed for online public meetings. Mr. Overberger and Mrs. Sauerwald will look into options.

**ROADMASTER REPORT – Ed Overberger**

- Chew Road Bridge Permit was re-signed today, Wetlands and Bogg Turtle report are complete. They will not impact the Bridge area. PNDI report was clear. Complete permit with environmental reports will be submitted to DEP. Design is
- Storm clean up – Bales starting on Bull Road on Monday
- New Truck Update – Paid and truck delivered to TP Trailers for upfit
- Equipment Maintenance update – No report
- Rain gutter covers are installed
- Mowing along roads is in progress
- Shoulder fill-in from July flooding to begin

**PLANNING COMMISSION – No Report**

**ENVIRONMENTAL ADVISORY COMMITTEE – No Report**

**BUILDING COMMITTEE – Leonard Robb**

- Tree removal – No action taken
- Electric to pavilion – Discussed under Recreation Committee

**RECREATION COMMITTEE – Ron Leibowitz**

- Electric to pavilion - No action taken

**OLD BUSINESS**

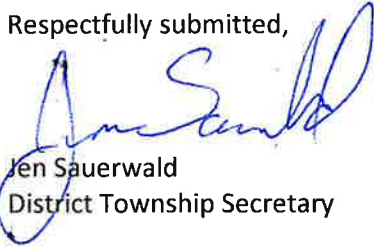
- Community Engagement – Mr. Adams reported that Berks County covers the cost of Everbridge at this time as long as it goes through the Township Emergency Coordinator. Authorization forms need to be reviewed by the Solicitor prior to presentation to the Board.

**NEW BUSINESS - None**

**Adjournment:**

With no further business to come before the Board, a motion was made by Mr. Overberger, seconded by Mr. Robb, to adjourn the BUSINESS meeting at 8:45pm. All in favor.

Respectfully submitted,



Jen Sauerwald  
District Township Secretary