

**District Township Supervisors**  
**BUSINESS MEETING**  
**June 17, 2025**

**CALL TO ORDER**

The BUSINESS meeting of the District Township Board of Supervisors was held on June 17, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:00 p.m. In attendance were Chairman Ed Overberger, Supervisors Ron Leibowitz and Leonard Robb, Engineer John Weber, Solicitor Orlando, Secretary Jen Sauerwald, and Emergency Management Coordinator Tim Adam. Treasurer Trish Hatfield, was absent. Mr. Overberger called the meeting to order at 7:04 pm

The June 17, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 6/16/2025.

**MINUTES**

- A motion was made by Mr. Overberger, seconded by Mr. Robb, to approve the minutes of the May 15, 2025 Business Meeting as written. All in favor.

**PUBLIC PARTICIPATION**

- Mr. Hatfield commented on how often the Pickleball court is being used.

**SOLICITOR – Eugene Orlando**

- Intermunicipal Agreement with Longswamp Township-Mr. Orlando presented the first draft requesting the locations and the substance of the agreement be reviewed and that the District's insurance carrier be contacted regarding Hold Harmless/Subrogation/Indemnification/Additional Insured. The distance should be rounded up a. 300ft., b. 1,000ft., c. 1,000ft., d. 600ft.
- Compensation Ordinance 2025-Draft was presented, changes were discussed. A motion was made by Mr. Leibowitz, seconded by Mr. Robb, that the Compensation Ordinance of revised amounts as approved by the Pennsylvania State Legislature updated amounts with edits discussed and a public meeting be advertised for 7pm on July 17, 2025
- Right-To-Know Policy and Procedures – Mr. Orlando is awaiting responses in order to proceed. The item will be addressed at next month's meeting.
- Seisholtzville Fire Company Fire Tax Agreement – Discussion regarding a report from Berks County DEM on CFDS call responses from 1/6/2024 to present. Berks County DEM will not agree to a 6am to 6pm Run Call.
  - A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to request of Eastern Berks Fire Company and Seisholtzville Fire Company a list of active members, copies of certificates of training and certification, how far they live from the station which includes distance from the fire department building, and audited financials from 2024 to be received no later than August 1, 2025. All in favor.
- Met-Ed Right of Way agreement – A scaled drawing has not been received from Met-Ed as of this meeting. Table to next month's meeting

**ZONING OFFICER/ENGINEER – John Weber**

- Lutz Road Culvert project – Payment application #1 for Lutz Road Culvert Project for \$103,261.70. The project is complete and found to be satisfactory. Mr. Weber made a recommendation for payment in full.
  - A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to make payment in the amount of \$103,261.70 to Bertollett Construction for the Lutz Road Culvert project. All in favor.
- 2025 Road Crack Sealing Project-AMS intends to do the work late summer and will be in contact with the township prior to starting.
- Complaints
  - 150 Bitting Road – No action taken
  - 170 Bitting Road – Reported that barking has subsided. No action taken.

**ROADMASTER REPORT – Ed Overberger**

- New Truck update – Truck arrived at dealership. Upfitter will work on it in July.
- Chew Road Bridge update – Core borings completed with good result.
- 2<sup>nd</sup> Lawn Mower for Shop on Bull Road. Keeping current zero turn at Office on Weil Road. Quote from R.H. Lorish for an Airens Icon series lawn mower with a 52" deck for \$3,800.
  - A motion was made by Mr. Overberger, seconded by Mr. Robb to purchase the Airens Icon Series Model 918005 from R.H. Lorish Mower Shop for \$3,800. All in favor.
- Parking lot at 202 Weil Road – Quote from Carl Bales Excavating, Inc. dated May 27, 2025 for \$23,895.00 to prep and lay blacktop.
  - A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to accept the Carl Bales Excavating, Inc quote for \$23,895.00. All in favor.
- Mechanical brush for the tractor – Quote has not come in.
- Maintenance updates on equipment
  - Heuber - needed repairs and is working now
  - Groomed Weidner & Haas lanes
  - Mower is hooked up on the tractor

**PLANNING COMMISSION – Piper Sherburne**

- No report

**ENVIRONMENTAL ADVISORY COMMITTEE – Piper Sherburne**

- No report

**BUILDING COMMITTEE – Leonard Rohh**

- Electric to pavilion – A new quote from Wetzel Enterprises for \$4,793.34 was presented – No action taken – Will revisit at next month's meeting.
- Gutters for Bull Road pole building – Will follow up next meeting.

**RECREATION COMMITTEE – Ron Leibowitz**

- Tennis / Pickle Ball Court – Completed and in use by residents
- Basketball Court – Will revisit at July meeting

**TREASURER – Trish Hatfield**  
Monthly report as of May 31, 2025

|                     |                       |
|---------------------|-----------------------|
| General Fund        | \$ 996,252.62         |
| State Fund          | \$ 299,280.87         |
| Capital Reserve     | \$ 300,391.83         |
| Culvert/Bridge Fund | \$ 284,701.53         |
| Fire Tax Fund       | <u>\$ 4,431.61</u>    |
| <b>TOTAL</b>        | <b>\$1,885,058.16</b> |

**Disbursements**

General Fund: \$51,512.60

- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to approve the disbursements for \$51,512.60. All in favor.

**Emergency Management – Tim Adams**

- Mr. Adams and Mr. Overberger will review the run cards and report at next month's meeting.
- Pricing on signage for burn ban notifications will be presented at the next meeting
- Bally Ambulance –116 calls for month of May – 3 in District Twp.
- Eastern Berks Fire Department – 37 calls for month of May – 5 in District Twp.
- Seisholtzville Fire Company –16 calls for month of May – 1 in District Twp

**OLD BUSINESS**

- Community Texting Program– Mrs. Sauerwald will research Everbridge to get information

**NEW BUSINESS**

- Berks County Planning Commission request for Vacant and under-utilized parcels. District Township has none. No action taken
- Dehumidifier – An air purifier has been ordered and is helping.
- Alarm Notification Call List -New order will be Mr. Overberger first, Mrs. Sauerwald second, Mr. Leibowitz third, Mr. Adam fourth and Mr. Robb fifth.

**Adjournment:**

With no further business to come before the Board, a motion was made by Mr. Overberger, seconded by Mr. Robb, to adjourn the BUSINESS meeting at 8:58 pm. All in favor.

Respectfully submitted,



Jen Sauerwald  
District Township Secretary

