

**District Township Supervisors
BUSINESS MEETING
April 17, 2025**

CALL TO ORDER

The BUSINESS meeting of the District Township Board of Supervisors was held on April 17, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:00 p.m. In attendance were Chairman Ed Overberger, Supervisors Ron Leibowitz and Leonard Robb, Engineer John Weber, Treasurer Trisha Hatfield, Emergency Management Coordinator Tim Adam, Secretary Jen Sauerwald, Seisholtzville Fire Company Chief Jennifer Sacks, Mike Mutter of Eastern Berks Fire Department and Bally Ambulance Chief Mike Groff. Solicitor Orlando was absent. Mr. Overberger called the meeting to order at 7:02 pm

The April 17, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 4/16/2025.

MINUTES

- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the March 20, 2025 Business Meeting as written. All in favor.

PUBLIC PARTICIPATION

- Brandywine Community Library – Amy Portzline - Celebrated 35th anniversary. Thank you for sponsorship top 2 challenges is out reach and fund raising.

SOLICITOR – Eugene Orlando

- Seisholtzville Fire Company Fire Tax Agreement – Supervisors will review and send to Seisholtzville for review and signature.
- Right-To-Know Policy and Procedures - No action taken as Solicitor Orlando was absent

ZONING OFFICER/ENGINEER – John Weber

- Lutz Road Culvert – Project began 4/14/25, detour is in place, equipment and pipe are on site and the road is cut.
- An executive session was held to discuss possible litigation concerning a new complaint and one from last month. No action was taken.

TREASURER – Trish Hatfield

- Monthly report as of March 31, 2025

General Fund	\$ 980,355.77
State Fund	232,520.32
Capital Reserve	298,197.88
Culvert/Bridge Fund	282,622.18
Fire Tax Fund	<u>2,934.65</u>
TOTAL	\$1,796,630.80

Disbursements

General Fund: \$20,403.05

- Note the PLGIT/PRIME went down slightly
- A motion was made by Mr. Overberger, seconded by Mr. Robb, to pay the bills in the amount of \$20,403.05. All in Favor
- Quarterly Budget Report – Payroll was high due to plowing and printing and advertising were overbudget.
- Summer intern for digitizing records – Hourly rate was set for \$15.00/hour. Mrs. Hatfield and Mrs. Sauerwald will select and present to the Board for approval.

ROADMASTER REPORT – Ed Overberger

- New Truck update – The lead-time on truck is 4 to 5 months. The upfit equipment is ordered.
- Chew Road Bridge update - Environmental survey is completed. The elevation and surrounding properties surveys are in progress.
- Meeting with PennDOT Officials – Also in attendance were Andrew Potteinger, Superintendent of Brandywine Heights Area School District, PA Senator Tracy Pennycuik and her Chief of Staff, Lisa Walter and representative from Eastern Berks Fire Department. Discussed lack of plowing in District Township. PennDOT will re-evaluate the routes and try to reduce from three.
- Longswamp Township – District Township will prepare a draft Inter-municipal agreement to detail proposed sharing of road plowing and salting.
- Street sweeping brush for the tractor – Quotes will be gathered for a new broom.
- Maintenance on equipment – Freightliner brakes, and Chevy will go to Quigley for vibration issue.
- Line Painting – No need for lines now but will re-evaluate
- Crack sealing – Mr. Weber will send RFPs out.
- Kemp Road – Tractor path wash-out
- Merkel Road – Bamboo issue being worked on.

PLANNING COMMISSION – Piper Sherburne

- Eastern Berks Joint Comprehensive Plan – The planning meeting went well and progress was made.
- District Township Planning Committee Meeting – No report for regular monthly meeting.

ENVIRONMENTAL ADVISORY COMMITTEE –

- Beech tree treatments have begun.
- Earth Day – No one has stepped up to organize.
- Spotted Lantern Fly – no update

Emergency Management – Tim Adams

- Bally Ambulance – Mike Groff - 121 calls for month of March – 7 in District Twp. HB-1152 was explained.
- Eastern Berks Fire Department – Tim Adams – 41 calls for month of March – 4 in District Twp.
- Seisholtzville FD - 26 calls for month of March – 3 in District Twp
- Road Signs – Look into purchasing a dedicated set of “Road Closed” signs and burn ban flip signs.

BUILDING COMMITTEE – Leonard Robb

- The dehumidifier is working well and is being checked on regularly
- Water systems maintenance schedules for the Township Building, Bull Road and the township generator were discussed.
- Gutter guards for Bull Road Garage – Mr. Robb will review costs
- Electric to pavilion – Mr. Leibowitz will look into costs

RECREATION COMMITTEE – Ron Leibowitz

- Tennis / Pickle Ball Court – Work beginning the first week of May

OLD BUSINESS

- Juneteenth – The Board meeting will be rescheduled to June 17th
- Announcement strategies – The Board discussed various methods of communicating to the community including social media and text messaging.

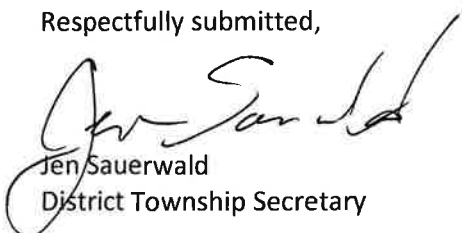
NEW BUSINESS

- Zoning Hearing Board – The Weinstein variance application was approved
- Center for Excellence Local Government Municipal Sponsorship – approved for \$500
- Berks nature 2025 Municipal support – approved for \$100
- Berks County Solid Waste Sponsorship - approved for \$500
- 2025 PSAT’s Conference voting delegate – A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to nominated Mr. Overberger as the conference delegate. All in favor

Adjournment:

With no further business to come before the Board, a motion was made by Mr. Robb, seconded by Mr. Leibowitz, to adjourn the BUSINESS meeting at 8:46 pm. All in favor.

Respectfully submitted,



Jen Sauerwald
District Township Secretary