

**District Township Supervisors
BUSINESS MEETING
March 20, 2025**

CALL TO ORDER

The BUSINESS meeting of the District Township Board of Supervisors was held on March 20, 2025, at the Township Municipal Building, 202 Weil Road, Boyertown, PA at 7:00 p.m. In attendance were Chairman Ed Overberger, Supervisors Ron Leibowitz and Leonard Robb, Solicitor Eugene Orlando, Engineer John Weber, Treasurer Trisha Hatfield, Emergency Management Coordinator Tim Adam, Secretary Jen Sauerwald, Seisholtzville Fire Company Chief Jennifer Sacks, Mike Mutter of Eastern Berks Fire Department and Bally Ambulance Chief Mike Groff. Mr. Overberger called the meeting to order at 7:06 p.m.

The March 20, 2025 BUSINESS meeting agenda was posted to the District Township website and municipal building on 3/18/2025.

MINUTES

- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the February 20, 2025 Business Meeting as written. All in favor.

PUBLIC PARTICIPATION

- None

SOLICITOR – Eugene Orlando

- Seisholtzville Fire Company Fire Tax Agreement – It was decided to postpone approval until next month's meeting.
- Right-To-Know Policy and Procedures – Solicitor Orlando stated that the Township's Right-To-Know policy adopted in 2008 should be sufficient, but he will review new recommendations regarding anonymous RTK requests.

ZONING OFFICER/ENGINEER – John Weber

- Lutz Road Culvert – Mr. Weber reported that the bid opening was held on Tuesday, March 18, 2025, at 10am. There were 7 bids in total. The low bid was from Bertolett Construction \$103,890.00. It was reviewed and found to be in order. Mr. Weber recommended that the Board tentatively award the Lutz Road Culvert contract to Bertolett Construction, LLC. A motion was made by Mr. Overberger to tentatively award the Lutz Road Culvert project to Bertolett Construction, LLC in the amount of \$103,890.00 subject to the submission of their required payment bond, performance bond, workers' compensation affidavit and certificate of insurance. Mr. Leibowitz seconded the motion. All in favor.
- An executive session was held to discuss a potential legal issue regarding an anonymous complaint. No further action will be taken.
- Line painting – Mr. Weber and Mr. Overberger will evaluate the Township's lines and report back at next month's meeting.

TREASURER – Trish Hatfield

- Monthly report as of February 28, 2025

General Fund	\$ 997,595.00
State Fund	231,702.19
Capital Reserve	297,077.43
Culvert/Bridge Fund	281,560.25
Fire Tax Fund	<u>2,934.65</u>
TOTAL	\$1,810,869.52

Disbursements

General Fund: \$34,231.72

- Note the PLGIT/PRIME went down to 4.45%
- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to pay the bills in the amount of \$34,231.72. All in Favor
- Discussion for the Board to consider using funds set aside for the digitization of Township records to hire a summer Intern to complete the task.

ROADMASTER REPORT – Ed Overberger

- Dump Truck – 2025 Ford F-600 Cab chassis including a saddle box with a purchase price of \$71,470.00 after discounts. A motion was made by Mr. Overberger, seconded by Mr. Robb to purchase per quote #DISTWNSPF6 dated 3/7/2025 from Tom Masano Ford in Shillington, PA in the amount of \$71,470.00. All in favor.
- A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to spend up to \$2,000 to switch out the new truck tires to the CoStars Goodyear tires with Tom Masano Ford. All in Favor.
- A motion was made by Mr. Leibowitz, seconded by Mr. Robb to have Ed Overberger sign any documents required for the purchase of the new truck. All in favor.
- Truck Upfit – A motion was made by Mr. Overberger, seconded by Mr. Leibowitz to that we accept TP Trailer Inc. quote #702269 dated 3/14/2025 for the upfit as specified with the addition of a gear drive salter for \$56,903. All in favor.
- A motion was made by Mr. Overberger, seconded by Mr. Robb to spend up to \$1,800 for the Boss frame work and wiring harness required for the existing plows that will be mounted by TP Trailers, Inc. All in favor.
- Chew Road Bridge
- Delong Road Guiderail – Completed
- Mr. Overberger reported that he had a conversation with Longswamp Township Supervisor to see if we can partner with them in regard to plowing roads.
- Damaged Salt spreader – The damaged salt spreader was covered by the Township’s insurance resulting in the Township only having to pay the \$500 deductible to replace it.
- Missing signs – The Treichler Rd, Chew Rd and Huffs Church Rd signs have been replaced.
- Parking Lot at 202 Weil Road – Looking to begin paving in mid-May.

PLANNING COMMISSION – Piper Sherburne

- The Planning Commission had their Reorganization meeting on March 5, 2025.
- EBJCP - Ms. Sherburne thanked Solicitor Orlando for speaking at the March meeting. Progress has been made regarding comment review time and items being left out that had been requested.

ENVIRONMENTAL ADVISORY COMMITTEE –

- Earth Day – Mr. Carr has regretfully stepped down from this position. The township needs someone to head up Earth Day activities.
- Beech tree treatments will begin next month.

Emergency Management – Tim Adams

- Fire Ban – Mr. Adams stated that the present ban is optional and the fact that the township does not have an effective way of communicating to the residents it was decided to decline participating. Discussion on adding signs and looking into starting a Facebook page.
- EBFD – Tim Adams – 54 calls for month of February – 11 in District Twp.
- Bally Ambulance – Mike Groff - 111 calls for month of February – 9 in District Twp. Audited financials will be provided at the April meeting.
- Seisholtzville FD - 24 calls for month of February – 6 in District Twp

BUILDING COMMITTEE – Leonard Robb

- Mr. Robb inquired about the bill for repairing the heater in February. Mrs. Sauerwald will follow up and get the bill.
- The township office is very musty on rainy days. The dehumidifier was checked and discussion followed on the possible need for an additional dehumidifier on the main floor.
- Set up schedule for checking on water system.

RECREATION COMMITTEE – Ron Leibowitz

- Tennis / Pickle Ball Court – Mr. Leibowitz reported that he had not signed the contract yet due to installment payment terms that are included and the incorrect positioning of the courts as parallel. Mr. Overberger instructed Mr. Leibowitz to contact the Contractor and let them know that we are a municipality and cannot meet those terms and to explain that we will pay invoices monthly.

Old Business

- Juneteenth – It was decided to move the June meeting. A motion was postponed in order to consult with the professional's availability.

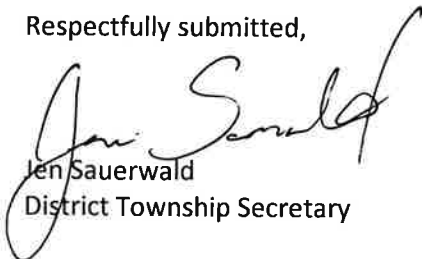
New Business

- Fire Tax Discount – Discussed and no action taken.

Adjournment:

With no further business to come before the Board, a motion was made by Mr. Robb, seconded by Mr. Leibowitz, to adjourn the BUSINESS meeting at 9:46 pm. All in favor.

Respectfully submitted,



Jen Sauerwald
District Township Secretary