

**District Township Supervisors  
Business Meeting  
October 18, 2023**

**BUSINESS MEETING CALL TO ORDER**

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:02 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Treasurer Trisha Hatfield, Secretary Elaine Schwien, Assistant Secretary Kim Schroeder and Assistant Roadmaster Ken Schroeder. Seisholtzville Fire Department Chief Jennifer Sacks attended as well as two members from Bally Ambulance. Five residents attended.

**AGENDA**

The October 18, 2023 Business Meeting agenda was posted to the District Township website and municipal building on 10/17/23.

**MINUTES**

A motion was made by Mr. Robb, seconded by Mr. Leibowitz, to approve the minutes of the September 21, 2023 Business Meeting. Mr. Overberger abstained from voting. Motion carried.

**PUBLIC PARTICIPATION**

None.

**SOLICITOR – Eugene Orlando**

No report.

**EXECUTIVE SESSION**

The Board of Supervisors and the Solicitor met from 7:05 p.m. to 7:28 p.m. to discuss personnel matters.

**ROADMASTER - Ed Overberger**

**Bridge on Chew Road:** No report.

**Onroad Rebate Program/New Truck:** Mr. Overberger read an email from Senator Pennycuick's office giving an update from the Department of Environmental Protection on the status of District Township's rebate redemption request. Funds are expected in approximately 10-14 weeks.

**New Hire for the Road Crew:** Mr. Overberger made a motion to hire Robert Hatfield as a part-time Road Crew employee at the rate of \$21.98 per hour. Seconded by Mr. Robb. Mr. Leibowitz abstained from voting. Motion carried.

Mr. Overberger advised the Road Crew has been working on brush cutting this month.

**ZONING OFFICER – John Weber (written report)**

**Small Wireless Facilities Act:** No further update.

**889 Delong Road:** Next update will be December 2023.

**PLANNING COMMISSION—Piper Sherburne**

**SALDO Review:** Ongoing.

- **Section 405 – Feasibility Report on Sewer and Water Facilities – Use of an Outside Consultant to Review:**  
Mr. Weber recommended the matter be tabled for possible consideration in the future.

**Eastern Berks Joint Comprehensive Plan (update):** No meeting report from October 11, 2023.

Mr. Overberger briefly reviewed the estimated costs associated with the joint comprehensive plan. It does depend on whether Longswamp Township joins District Township, Rockland Township, and Topton Borough, as well as if funding is received from DCED.

**ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne**

**Spotted Lanternfly:** No report.

**Beech Leaf Disease:** No report.

**BUILDING COMMITTEE-Leonard Robb**

**Alarm/Camera System for Bull Road Garage:** Received updated quotes from Kriebel Security. The Board continued to discuss what is needed for security at the garage location. Mr. Hatfield will research PUE/network cable option.

**New Pole Building at Bull Road Garage:**

- **Building Construction:** Per Mr. Overberger, the pole building is up, waiting on the concrete for the floor. Project funding is through American Rescue Plan monies.

**Annual Water Softener Maintenance for the Municipal Building:** Mr. Robb made a motion to approve Martin Water Conditioning to provide annual water softener maintenance for the municipal building at a cost of up to \$250. Seconded by Mr. Leibowitz. All in favor.

**Annual Revaluation Service for the Municipal Building:** Mr. Overberger made a motion to update the municipal building appraisal for 2023 for \$100 through Industrial Appraisal Company. Seconded by Mr. Leibowitz. All in favor. No changes to be specified.

**RECREATION-John Burger**

**EMERGENCY MANAGEMENT – Tim Adam**

**September Reports**

Eastern Berks Fire Department: 6 calls in District Township, 41 monthly total, 367 year-to-date  
Seisholtzville Fire Department

**911 Reflective Sign Mailing:** No update.

**TREASURER REPORT – Trisha Hatfield**

As of September 30, 2023 the balances were:

General Fund	\$ 832,960.42
State Fund	\$ 165,225.72
Capital Reserve	\$ 275,953.55
Culvert Bridge Fund	\$ 261,539.77
American Rescue Plan Fund	<u>\$ 150,925.40</u>
Total	\$ 1,686,604.86

**Status of Escrow Accounts:**

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

**DISBURSEMENTS**

**Total General & Payroll Fund Disbursement:** \$31,775.55

**Total State Fund Disbursement:** \$0

Mr. Overberger made a motion to approve the Treasurer’s monthly report and the general/payroll fund disbursement of \$31,775.55. Seconded by Mr. Leibowitz. All in favor.

The Treasurer discussed with the Board ACH payments for utilities. The varying BOS meeting dates can sometimes cause missed bills/late payments. The Board was agreeable to ACH payments for utilities.

**OLD BUSINESS**

**Fire Service Funding/Tax:** No decision.

Mr. Overberger gave a brief review of the fire/EMS discussion from Senator Pennycuick’s meeting with the new Fire Commissioner held at the EBFD Bechtelsville Station.

**American Rescue Plan Fund:** Funding for the new pole building at the Bull Road garage.

**Green Tree Technology Monthly Report:** Remove from agenda.

**Document Management/Digital Migration:** The Assistant Secretary advised, per Anthony Hornicek/Scantek, PDF files can be converted to PDF/A in Laserfiche, therefore it is not necessary to purchase a scanner.

**NEW BUSINESS**

None.

**PUBLIC PARTICIPATION**

**Public Comment:** None further.

**ADJOURNMENT**

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Leibowitz, to adjourn the business meeting at 8:13 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary