

**District Township Supervisors
Business Meeting
May 18, 2023**

BUSINESS MEETING CALL TO ORDER

Vice-Chairman Leonard Robb called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:09 p.m. Present were Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Engineer John Weber, Planning Commission Chair Piper Sherburne, Emergency Management Coordinator Tim Adam, Secretary Elaine Schwien and Assistant Secretary Kim Schroeder. Four members from Eastern Berks Fire Department attended. One resident attended.

*Chairman Ed Overberger arrived at 7:14 p.m.

AGENDA

The May 18, 2023 Business Meeting agenda was posted to the District Township website and municipal building on 5/17/23.

MINUTES

A motion was made by Mr. Robb, seconded by Mr. Leibowitz, to approve the minutes of the April 20, 2023 Business Meeting. All in favor.

PUBLIC PARTICIPATION

Eastern Berks Fire Department thanked the Board for the opportunity to speak with residents at the May Municipal Primary. EBFDD provided information and answered questions about their 100% volunteer fire department and the increasing costs to operate. EBFDD requested support from residents of a proposed Fire Tax and obtained 60 plus signatures on a petition. The Board scheduled another special meeting with EBFDD (open to the public) for June 22, 2023, at 7 p.m., at the municipal building, to continue discussion on the proposed Fire Tax.

SOLICITOR – Eugene Orlando

No report.

ROADMASTER - Ed Overberger

Bull Road Bridge Guiderail Project: Completed.

Onroad Rebate Program/New Truck: Mr. Overberger provided an update indicating there will be an expired voucher renewal period (ahead of regular applicants) which will provide opportunity for anyone with an expired Onroad Rebate voucher from program year 2021-2022 to renew those vouchers and retain their original project funding. Expected to open shortly.

Vibrator/Camera Systems for Trucks: The Board reviewed and discussed proposals from T.P. Trailers & Truck Equipment for installation of a dump body vibrator and wireless camera system on the 16 Ford F550 and wireless camera system on the 14 Freightliner. The vibrator allows material to slide down and the camera system provides rear and bed viewing. Mr. Overberger made a motion to accept quote # RSB5724 from T.P. Trailers & Truck Equipment for a vibrator and camera system to be installed on the 16 Ford F550 in the amount of \$3,044.39. Seconded by Mr. Leibowitz. All in favor. Mr. Overberger made a motion to accept quote # RSB5725 from T.P. Trailers & Truck Equipment for a camera system to be installed on the 14 Freightliner in the amount of \$1,648.74. Seconded by Mr. Leibowitz. All in favor.

Bridge on Chew Road: Mr. Weber reported work in progress to refine the Chew Road culvert design/getting labor pricing, hope to have for next month's meeting.

2023 Road Work:

- **Oil and Chip Project:** No scheduled start date yet from Martin Paving, Inc.
- **Base Repair Project:** Completed.
- **Crack Sealing Project:** None.

Mr. Overberger reported the Road Crew has begun mowing the road shoulders.

ZONING OFFICER – John Weber

Small Wireless Facilities Act: No further update.

177 Conrad Road: BCCD handling; no update.

810 Delong Road: Mr. Weber reported the property owner submitted a permit application, the permit was issued, and the pool has been moved.

889 Delong Road: Mr. Weber spoke with the property owner, as requested by the Board, and clean up has started. Mr. Leibowitz confirmed a lot of progress has been made. Mr. Weber recommended waiting until the next meeting to evaluate status/consider if formal enforcement action is needed.

PLANNING COMMISSION—Piper Sherburne

SALDO Review: Mr. Weber reported the PC started in May to review the definitions in the SALDO and the Zoning Ordinance, comparing and tweaking. Will continue at the June meeting.

ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne

Spotted Lanternfly: No report.

Beech Leaf Disease: No report.

BUILDING COMMITTEE-Leonard Robb

Alarm System for Bull Road Garage/Alarm System at the Municipal Building: The Board reviewed and discussed the proposals received. Mr. Robb will follow up with Security Service Company on questions/requesting more information. The Board will continue at next month's meeting.

RECREATION-John Burger

Topsoil for Park: The Board briefly discussed the need for topsoil in the park to cover tree roots, rocks, etc. Verbal quote(s) received. Mr. Overberger made a motion to authorize Bob Ralston, the Assistant Roadmaster, to purchase up to \$1,000 of topsoil. Seconded by Mr. Leibowitz. All in favor.

EMERGENCY MANAGEMENT – Tim Adam

April Reports

Eastern Berks Fire Department: 6 calls in District Township, 44 monthly total, 174 year-to-date
Seisholtzville Fire Department

911 Reflective Sign Mailing: Tabled to next month.

TREASURER REPORT – Karen Krall

Elaine Schwien reported:

As of April 30, 2023 the balances were:

General Fund	\$ 759,643.62
State Fund	\$ 270,907.89
Capital Reserve	\$ 269,884.16
Culvert Bridge Fund	\$ 255,787.41
American Rescue Plan Fund	\$ 147,959.94
Total	\$ 1,704,183.02

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$45,633.32

Total State Fund Disbursement: \$0

Mr. Overberger made a motion to approve the Treasurer’s monthly report and the general/payroll fund disbursement of \$45,633.32. Seconded by Mr. Leibowitz. All in favor.

Open Treasurer Position: The Board reviewed and discussed applicant resumes. Determined to set up interview(s), done by Executive Session. The Assistant Secretary will schedule.

OLD BUSINESS

Fire and Emergency Services Funding/Tax: No further discussion, see Public Participation.

American Rescue Plan Fund: No report.

Green Tree Technology Monthly Report: Tabled to next month.

Document Management/Digital Migration: Virtual training occurred, now have test environment. The Assistant Secretary reported software is needed to convert from PDF to PDF/A.

NEW BUSINESS

Insurance Renewals: The Secretary reported, per Donna/GHR, some of the changes from the renewal meeting have been processed, but not all. Should have for next month’s meeting/revised Statement of Values.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 8:43 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary