

**District Township Supervisors
Business Meeting
April 20, 2023**

EXECUTIVE SESSION

The Board of Supervisors met at 6:00 p.m. to review insurance policies with Gerhart, Hartman & Ritner.

BUSINESS MEETING CALL TO ORDER

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:08 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Engineer John Weber, Planning Commission Chair Piper Sherburne, Emergency Management Coordinator Tim Adam and Secretary Elaine Schwien. Two residents attended.

AGENDA

The April 20, 2023 Business Meeting agenda was posted to the District Township website and municipal building on 4/19/23.

MINUTES

A motion was made by Mr. Overberger, seconded by Mr. Leibowitz, to approve the minutes of the March 15, 2023 Business Meeting. All in favor.

PUBLIC PARTICIPATION

None.

SOLICITOR – Eugene Orlando

No report.

ROADMASTER - Ed Overberger

Bull Road Bridge Guiderail Project: Awarded to Collinson, Inc. Awaiting start date.

Alarm System for Bull Road Garage/Alarm System at the Municipal Building: Tabled to next month.

Onroad Rebate Program/New Truck: Per Mr. Overberger, no extension granted. The Onroad Rebate Program will have funding for one more year. Recipients who were awarded vouchers but were unable to complete projects within their one-year deadline, will have priority when the program reopens. Required to reapply to ORP.

Bridge/Culvert Work at Chew/Lutz Roads: The Board reviewed and discussed that Chew Road does not qualify for the DGLVR Grant Program and the requirements for Lutz Road to meet the grant criteria are unacceptable. Mr. Overberger made a motion for Mr. Weber to move the Chew Road culvert design to 20%, providing a more detailed cost opinion. Seconded by Mr. Leibowitz. All in favor. No further consideration to Lutz Road at this point.

2023 Road Work:

- **Oil and Chip Project:** The Board reviewed the bids received. Martin Paving, Inc. - \$4.32/SY - \$91,584 and Asphalt Maintenance Solutions, LLC - \$4.65/SY - \$98,580. Mr. Overberger made a motion to award the 2023 Asphalt Seal Coat Project to Martin Paving, Inc., at \$4.32/SY, not to exceed \$91,584. Seconded by Mr. Leibowitz. All in favor.
- **Base Repair Project:** Previously awarded to Ronnie C. Folk Paving, Inc. Mr. Weber met with the contractor, marking spots. Noted the car fire damage to Treichler Road and the Dogwood Drive paving settlement (previous culvert work). Expected to start work the second week of May.
- **Crack Sealing Project:** None.

Vehicle Fire: Damage to Treichler Road from vehicle fire. Limited information, no police report. The Township will not pursue.

Snowstorm 1/25/23: Senator Pennycuick's office followed up with PennDOT, regarding the Board's letter of complaint, concerning the lack of road maintenance during the 1/25/23 snowstorm. Disappointing response from PennDOT, did not address subcontractor concerns.

ZONING OFFICER – John Weber

Small Wireless Facilities Act: No further update.

177 Conrad Road: BCCD handling; no update.

810 Delong Road: The Board discussed the next steps in handling the removal of the pool/deck with Mr. Weber. The Board determined a permit application must be submitted no later than May 15, 2023, to relocate/reconstruct the pool at a location permissible by the District Township Zoning Ordinance. Such relocation/construction must be completed no later than June 15, 2023. In lieu of relocating/reconstructing the pool, removal from the property must be completed no later than June 15, 2023. Mr. Weber to send Enforcement Notice to the property owners.

889 Delong Road: Mr. Weber provided pictures for the Board to review. The Board discussed with the Solicitor and Mr. Weber measures that have been taken thus far and options moving forward. The Board directed Mr. Weber to provide a courtesy call to the property owner indicating they have 4 weeks to cleanup the property (front and back) or enforcement action will begin.

PLANNING COMMISSION—Piper Sherburne

SALDO Review: Ms. Sherburne reported the PC will take the Subdivision and Land Development Ordinance review section by section starting with the definitions.

ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne

Annual Township Cleanup Day: 4/22/23 (Earth Day).

Spotted Lanternfly: No report.

Beech Leaf Disease: Fox 29 Philadelphia News segment 4/18/23 featuring District Township/Beech Leaf Disease.

BUILDING COMMITTEE-Leonard Robb

Upgrading the Generator at the Municipal Building: Completed.

New Pole Building at Bull Road Garage: The Board discussed the one bid received from LA Building Contractors, Inc. for \$117,000. The pricing is much higher than previous bids received which did not include consideration for prevailing wages, etc. Mr. Overberger made a motion to reject the bid from LA Building Contractors, Inc. Seconded by Mr. Leibowitz. All in favor.

RECREATION-John Burger

Playground Mulch: The Board reviewed the additional estimate received from Liv'n Green Landscape Supply for playground mulch. Mr. Overberger made a motion to approve spending \$730 to have 20 yards of certified playground mulch delivered by Liv'n Green Landscape Supply. Seconded by Mr. Leibowitz. All in favor.

EMERGENCY MANAGEMENT – Tim Adam

March Reports

Eastern Berks Fire Department: 4 calls in District Township, 49 monthly total, 145 year-to-date
Seisholtzville Fire Department
Bally Community Ambulance

Mr. Adam reported that handouts are being finalized for use at the May Municipal Primary. The distribution of the handouts will provide information to the residents, with the opportunity to ask questions and give feedback, as the Board continues to consider a fire tax.

Brush Fire: Mr. Adam reported 22 acres burned, starting from Cherry Drive. Eighteen fire companies responded. A helicopter from Hazleton made water drops. The fire is currently under investigation.

Mr. Weber to review burning ordinance and report to the Board.

A countywide burn ban is in effect.

911 Reflective Sign Mailing: Discussion of follow-up mailing tabled to next month.

TREASURER REPORT – Karen Krall

Elaine Schwien reported:

As of March 31, 2023 the balances were:

General Fund	\$ 731,074.66
State Fund	\$ 270,898.98
Capital Reserve	\$ 268,790.75
Culvert Bridge Fund	\$ 254,751.12
American Rescue Plan Fund	<u>\$ 150,012.97</u>
Total	\$ 1,675,528.48

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$40,547.02

Total State Fund Disbursement: \$0

Mr. Robb made a motion to move the monies from the American Rescue Plan Act Fund with Truist Bank to a PLGIT/PRIME account for a better interest rate. Seconded by Mr. Leibowitz. All in favor.

Mr. Overberger made a motion to approve the Treasurer’s monthly report and the general/payroll fund disbursement of \$40,547.02. Seconded by Mr. Robb. All in favor.

Mr. Overberger made a motion to hold the Kriebel Security payment in the amount of \$125 (for troubleshooting), authorizing the release of the funds when approved by Leonard Robb. Seconded by Mr. Leibowitz. All in favor. Mr. Robb will follow up with Kriebel Security to discuss wiring issue.

Mr. Robb made a motion to accept Karen Krall’s resignation as the District Township Treasurer. Seconded by Mr. Overberger. All in favor.

OLD BUSINESS

Fire and Emergency Services Funding/Tax: No further discussion, see Emergency Management report.

Appraisal Agreement with Industrial Appraisal Company was Approved at the July BOS Meeting (for insurance valuation purposes on the Municipal Building); Appraiser Completed Inspection on 10/6/22; Initial Report Received/Reviewed by BOS; Waiting on Detailed Report/Insurance Review by GHR. Since the last BOS meeting, Mr. Overberger had a conference call with IAC/Antonio Esposito to discuss the municipal building appraisal. The insurance review (including policy renewals) occurred with GHR prior to this evening's BOS meeting.

American Rescue Plan Fund: No further discussion, see Treasurer report.

NEW BUSINESS

Insurance Renewals: Tabled to next month.

Green Tree Technology Monthly Report: Mr. Overberger is waiting for a return call from Green Tree.

Document Management/Digital Migration: Virtual training has been set up for 5/2/23 at 11 a.m. Per Mr. Leibowitz, access will then be granted to a test environment to learn/use the software.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Leibowitz, to adjourn the business meeting at 8:42 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary