

**District Township Supervisors
Business Meeting
November 17, 2022**

BUSINESS MEETING CALL TO ORDER

Vice-Chairman Leonard Robb called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:00 p.m. Present were Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Emergency Management Coordinator Tim Adam, Secretary Elaine Schwien and Assistant Secretary Kim Schroeder. No residents attended.

AGENDA

The November 17, 2022 Business Meeting agenda was posted to the District Township website and municipal building on 11/16/22.

MINUTES

A motion was made by Mr. Robb, seconded by Mr. Leibowitz, to approve the minutes of the October 18, 2022 Business Meeting and the minutes of the October 12, November 2 and November 9, 2022 Budget Meetings. All in favor.

PUBLIC PARTICIPATION

None.

SOLICITOR – Eugene Orlando

Adoption of Resolution 2022-15: Mr. Robb made a motion to approve Resolution 2022-15, amending the local tax collection law to implement the provisions of Act 57. Seconded by Mr. Leibowitz. All in favor.

ROADMASTER - Ed Overberger

Onroad Rebate Program/New Truck: The 22 Chevrolet truck was delivered to T P Trailers & Truck Equipment for upfitting. T P Trailers has all the equipment for installation but expected completion is not until late January or February 2023. The Secretary reviewed with the Board options provided by Michael Trone (Onroad Rebate Program/DEP) if the project is not complete by the voucher expiration date of 12/13/22. The Secretary will summarize the conversation with Mr. Trone, in writing, for the Board to consider further. Mr. Leibowitz noted a potential issue with the new truck, which has a clunk in the rear.

Selling the 2017 Ford F-550 4x4 XL HD Dump Truck on Municibid: The sale of the 17 Ford F-550 is postponed.

ZONING OFFICER – John Weber (written report)

Small Wireless Facilities Act: No further update.

813 Huffs Church Road: LTL Consultants contacted the property owner on 11/7/22 regarding the status of the roadside farm stand. The property owner stated he had removed the roadside farm stand from his property. LTL Consultants conducted a site visit on 11/9/22 which confirmed there was no indication of any items being offered for sale on the property. Closed, remove from the agenda.

177 Conrad Road: No update, this matter is being handled by the BCCD.

810 Delong Road: The property owner submitted an application to the ZHB seeking a variance to allow the pool to remain in the required side yard setback. The Zoning Hearing is scheduled for 12/12/22.

889 Delong Road: LTL Consultants conducted a site visit on 11/9/22 which noted the property is generally in similar condition to what it has been for the past few months. LTL Consultants will continue to monitor.

PLANNING COMMISSION—Piper Sherburne

- **Meitzler Annexation Plan** – Receipt of plan. LTL Consultants will review the plan and prepare a review letter for the 12/1/22 Planning Commission meeting.

ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne

Spotted Lanternfly: No report.

Beech Leaf Disease: No report.

BUILDING COMMITTEE-Leonard Robb

Annual Generator Maintenance: Mr. Robb made a motion to approve Automated Home Generators for the annual service to the generator for a cost not to exceed \$275. Seconded by Mr. Leibowitz. All in favor.

RECREATION-John Burger

EMERGENCY MANAGEMENT – Tim Adam

EBFD responded to 46 calls in the month of October, 5 in District Township. Total calls year to date 407. October was a busy month for EBFD with several Halloween parades, fire prevention at schools, etc.

911 Reflective Sign Mailing: Response is slowing down per Mr. Adam. Continuing to work through red address sign inspections with EBFD.

PSATS Emergency Management Fall Exercise Forum: Mr. Robb made a motion to approve virtual class attendance to the PSATS Emergency Management Fall Exercise Forum by Mr. Adam (EMC) at a cost of \$95. Seconded by Mr. Leibowitz. All in favor.

TREASURER REPORT – Karen Krall

Elaine Schwien reported:

As of October 31, 2022 the balances were:

General Fund	\$ 769,365.71
State Fund	\$ 205,551.03
Capital Reserve	\$ 264,556.12
Culvert Bridge Fund	\$ 252,937.04
American Rescue Plan Fund	<u>\$ 149,426.07</u>
Total	\$ 1,641,835.97

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$76,827.10

Total State Fund Disbursement: \$0

A motion was made by Mr. Robb to pay the bills in the amount of \$76,827.10. Seconded by Mr. Leibowitz. All in favor.

OLD BUSINESS

Appraisal Agreement with Industrial Appraisal Company was Approved at the July BOS Meeting (for insurance valuation purposes on the Municipal Building): Appraiser completed inspection on 10/6/22; waiting on report.

American Rescue Plan Fund – Budget Resolution: Tabled until ready for disbursement.

NEW BUSINESS

Approval to Advertise Meetings:

- Mr. Robb made a motion to approve the advertisement of the Reorganization Meeting for Tuesday, January 3, 2023, at 7 p.m. at the Municipal Building. Seconded by Mr. Leibowitz. All in favor.
- Mr. Robb made a motion to approve the advertisement of the Annual Auditors Meeting for Wednesday, January 4, 2023, at 7 p.m. at the Municipal Building. Seconded by Mr. Leibowitz. All in favor.
- Mr. Robb made a motion to approve the advertisement of the January Planning Commission Meeting for Thursday, January 5, 2023, at 7 p.m. at the Municipal Building. Seconded by Mr. Leibowitz. All in favor.

Document Management/Digital Migration: Scantek Zoom demonstration rescheduled for 12/6/22 at 6 p.m.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Robb, seconded by Mr. Leibowitz, to adjourn the business meeting at 7:47 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary