

DISTRICT TOWNSHIP  
BOARD OF SUPERVISORS BUSINESS MEETING AGENDA  
AUGUST 18, 2022

---

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

MINUTES: Business Meeting July 21, 2022

PUBLIC PARTICIPATION (maximum 30 minutes)

**BUSINESS MEETING REPORTS**

**1. Solicitor**

- New User on the Cell Tower
- Discuss Fire Tax/Emergency Services Tax
- Shooting/Target Practice Question

**2. Roadmaster**

- Weidner Road Pipe Installation (awarded to Carl Bales Excavating)
- Line Painting (awarded to Berks Traffic) – Paint Received/Able to Complete in 2022
- Onroad Rebate Program
- Discussion/Possible Authorization to Sell Old Kodiak Plow on Municibid
- Road Crew Safety
  - Dashboard Cameras
  - Flagger Training

**3. Zoning Officer/Engineer**

- Small Wireless Facilities Act
- Bull Road Improvements
  - Swale Repairs – Arenschild/Milnes Side (awarded to Carl Bales Excavating)
  - Change Order Approval (underdrains) Carl Bales Excavating/Bid #2022-107
- 810 Delong Road (pool/deck)
- 875 Huffs Church Road (property maintenance)
- 889 Delong Road (property maintenance)
- ZHB Meeting (Meitzler/Bales) – Held July 12, 2022 (variances granted)
  - Consider and Possibly Approve Purchase of Stenographer Transcript

**4. Planning Commission**

**5. Environmental Advisory Committee**

- Spotted Lanternfly

**6. Building Committee**

- Board Authorization to Pay Slightly Higher Invoice from Wetzel Enterprises for the Miscellaneous Electrical Work at the Bull Road Garage (\$4,000 vs \$4,018)
- Discussion and Possible Approval of Shank Door Proposal for Service to Garage Doors

**7. Recreation**

**8. Emergency Management**

- Possible Approval of the Postage Costs for the 911 Reflective Sign Mailing (in coordination with EBFD)
- Review/Update Municipal Hazard Mitigation Action Plan

## 9. Treasurer

- Approve Treasurer's Monthly Report
- Approve General and Payroll Fund Disbursement
- Approve State Fund Disbursement If Applicable

## OLD BUSINESS

- American Rescue Plan Fund – Budget Resolution Tabled Until Ready for Disbursement
- Refresh Township Logo

## NEW BUSINESS

- Appraisal Agreement with Industrial Appraisal Company was Approved at the July BOS Meeting (for insurance valuation purposes on the Municipal Building) - Waiting on Scheduling
- Green Tree Technology - Work Completed
  - Ram Upgrade for the Office Laptop and Garage Computer
  - New Email Hosting for DistrictTownship.org  
[office@districttownship.org](mailto:office@districttownship.org)  
[treasurer@districttownship.org](mailto:treasurer@districttownship.org)
- Discuss Service Electric/PenTeleData for Internet/Phone Service - Forwarding of Email from Windstream
- Review and Possibly Approve Proposal for Additional Road Crew Shirts
- Document Management/Digital Migration - Scantek

## ADJOURNMENT OF THE BUSINESS MEETING

### Correspondence

1. LTL SEO Report for June 2022
2. LTL Building Inspection and Zoning Report for July 2022
3. Service Electric Cablevision Franchise Fee Letter/Worksheet
4. Berks County Redevelopment Authority – Major System Program/Blighted Property Review Committee
5. Green Tree Monthly Technology Report
6. EBFD Reports (monthly and quarterly)
7. Landmark Dividend
8. PSATS News Bulletin