

**District Township Supervisors
Business Meeting
May 19, 2022**

EXECUTIVE SESSION

The Board of Supervisors met at 6:00 p.m. to review insurance policies with Gerhart, Hartman & Ritner.

BUSINESS MEETING CALL TO ORDER

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:12 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Engineer John Weber, Planning Commission Chair Piper Sherburne and Secretary Elaine Schwien. No residents attended.

AGENDA

The May 19, 2022 Business Meeting agenda was posted to the District Township website and municipal building on 5/18/22.

MINUTES

A motion was made by Mr. Leibowitz, seconded by Mr. Robb, to approve the minutes of the April 21, 2022 Business Meeting. All in favor.

PUBLIC PARTICIPATION

None.

SOLICITOR – Eugene Orlando

Possible New User on the Cell Tower: The Solicitor sent a third communication to American Tower indicating it appears they are in default of their lease obligations. After which he received a phone call from American Tower advising of a new user, Dish Network, with details/payment information to follow. To date, small payments have been received, with no explanation/or specific details provided to the Township. By Board agreement, the Solicitor will follow-up again, with another letter to American Tower.

Finalized Memorandum of Understanding – Berks County Conservation District: The MOU was briefly reviewed and discussed (follow-up from previous meeting). Mr. Overberger made a motion to accept the Memorandum of Understanding between the Berks County Conservation District and District Township, for a 5-year period, effective immediately, authorizing the Chairman to sign. Seconded by Mr. Robb. All in favor.

Brief discussion/clarification regarding Act 65 (posting meeting agendas).

ROADMASTER - Ed Overberger

Sinkhole on Hardt Hill Road (Emergency Repair): Mr. Overberger reported the repairs have been made to the sinkhole on Hardt Hill Road. The area was excavated, and an underdrain pipe installed. The invoice for the repair was not included on the agenda (received yesterday) so Mr. Overberger made a motion to amend the May agenda to allow for payment of the Carl Bales Excavating invoice. Seconded by Mr. Robb. All in favor. Mr. Overberger then made a motion to approve invoice #4073, from Carl Bales Excavating, dated 5/18/22, in the amount of \$5,983. Seconded by Mr. Robb. All in favor.

Onroad Rebate Program - Kodiak: Per Mr. Overberger, the Kodiak was towed to Groff's Container Service and the scrapping process was finished (chassis rails cut in half). A Certificate of Destruction is complete except for Board signature. Mr. Overberger made a motion to approve the Chairman to sign the PA DEP Certificate of Destruction for the 1995 Chevrolet Kodiak. Seconded by Mr. Leibowitz. All in favor.

Crack Sealing: Per Mr. Weber, a request for crack sealing proposals was sent out, with one proposal received from Asphalt Maintenance Solutions. Rate of \$24.00/gallon up to a maximum of 900 gallons. The Board reviewed and discussed the proposal. Mr. Overberger made a motion to accept the quotation from Asphalt Maintenance Solutions, dated May 8, 2022, of \$24.00/gallon up to a maximum of 900 gallons, for crack sealing. Seconded by Mr. Robb. All in favor. A road list will need to be developed.

Line Painting: Mr. Weber received a proposal from Berks Traffic at 13 cents per linear foot for a total of \$6,292, up from last year at 11 cents per linear foot. The Board briefly discussed. Mr. Overberger made a motion to accept the proposal from Berks Traffic, for line painting, in the amount of 13 cents per foot, with an estimated total of \$6,292. Seconded by Mr. Robb. All in favor.

Traffic Triangles: The Board discussed the possibility of purchasing Nite Beams Road Commander traffic triangles to provide more visibility to the Road Crew while they are working on the roads. Mr. Overberger made a motion to authorize Mr. Leibowitz to purchase a 3-pack of the Nite Beams Road Commander traffic triangles, in an amount not to exceed \$275. Seconded by Mr. Leibowitz. All in favor.

ZONING OFFICER – John Weber

Wireless Facilities Act: A second draft of the revised Zoning Ordinance is being worked on. Additional language needs to be added, as per the meeting between Solicitor Orlando and Mr. Weber.

Bull Road Improvements: The Board discussed the limited funds available through the BCCD and the requirement, if the funds are accepted, to do the whole scope of work for Phase II at current costs. The Board also reviewed the proposals provided by Carl Bales Excavating to stabilize the swale on one side and fill in the ditch on the other side. In discussion and review with the Engineer, the Board determined the swale repairs to be a satisfactory solution with significant cost savings to the Township.

- **Swale Repairs:** Mr. Overberger made a motion to approve the Carl Bales Excavating bids #2022-75R (Milnes side), dated 4/21/22, in the amount of \$9,800 and #2022-76R (Arenschild side), dated 4/21/22, in the amount of \$7,800. Seconded by Mr. Robb. All in favor.

875 Huffs Church Road: Large dumpster on site, actively working on cleanup again. LTL will continue to monitor.

889 Delong Road: Progress has slowed down, but still being worked on. LTL will continue to monitor.

284 Baldy Hill Road: The Animal Rescue League received a complaint regarding loud bird noises. The ARL will investigate this complaint.

298 Bitting Road: A follow-up inspection was done by the BCCD, and the site has been placed back into compliance.

ZHB Application – Meitzler/Bales: Application received by the Township for 3 variances; ZHB meeting scheduled for July 12, 2022, at 6:30 p.m.

PLANNING COMMISSION—Piper Sherburne
No report.

ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne

Spotted Lanternfly: No report.

Mosquito Surveillance/Trapping: The Secretary noted, per the BCCD, that mosquito season has begun. The BCCD will be conducting mosquito surveillance/trapping throughout Berks County, in each township and municipality. If spraying is necessary, they will advise. Any questions or complaints should be directed to the BCCD.

The Board briefly discussed the issue of some private trash companies not taking recycling anymore.

BUILDING COMMITTEE-Leonard Robb

LED Lights at the Bull Road Garage: No proposal received.

Miscellaneous Electrical Work at the Bull Road Garage: No proposal received.

RECREATION-John Burger

Mr. Leibowitz reported an inspection of the playground equipment was done by the Road Crew and repairs were made.

EMERGENCY MANAGEMENT – Tim Adam

The Secretary reported EBFD responded to 27 calls in the month of April, 5 in District Township. Total calls year to date 186.

911 Reflective Signs/Mailing: No further discussion.

TREASURER REPORT – Karen Krall

Elaine Schwien reported:

As of April 30, 2022 the balances were:

General Fund	\$ 731,055.86
State Fund	\$ 227,107.41
Capital Reserve	\$ 264,502.78
Culvert Bridge Fund	\$ 252,924.28
American Rescue Plan Fund	<u>\$ 74,478.18</u>
Total	\$ 1,550,068.51

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$35,871.20

Total State Fund Disbursement: \$0

A motion was made by Mr. Overberger to pay the bills in the amount of \$35,871.20. Seconded by Mr. Leibowitz. All in favor.

OLD BUSINESS

American Rescue Plan Fund – Budget Resolution: Tabled until ready for disbursement.

Refresh Township Logo: No update.

NEW BUSINESS

Appointment of Kim Schroeder Assistant Secretary: Mr. Overberger made a motion to appoint Kim Schroeder as Assistant Secretary (part-time) at a rate of \$18.00/hr. Seconded by Mr. Robb. All in favor.

- Laptop/Data Share Setup: The Board approved/Green Tree Technology.
- Windstream Email: No changes/shared email.

Update Alarm Passcode: The Board discussed updating the municipal building alarm passcodes. The Secretary will provide new alarm cards and emergency contact sheets for the Board and the Assistant Roadmaster.

Document Management/Digital Migration: Mr. Leibowitz to schedule a meeting with Scantek.

The Board reviewed a non-resident park rental application for possible approval. Mr. Overberger made a motion to accept the pavilion/park use application from Paige DeVoll. Seconded by Mr. Robb. All in favor.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 9:01 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary