

**District Township Supervisors  
Business Meeting  
April 21, 2022**

**EXECUTIVE SESSION**

The Board of Supervisors met at 6:00 p.m. to discuss personnel matters.

**BUSINESS MEETING CALL TO ORDER**

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:03 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor Ron Leibowitz, Solicitor Gene Orlando, Engineer John Weber, Treasurer Karen Krall, Planning Commission Chair Piper Sherburne, Emergency Management Coordinator Tim Adam and Secretary Elaine Schwien. One resident attended, Joanna Overberger.

**AGENDA**

The April 21, 2022 Business Meeting agenda was posted to the District Township website and municipal building on 4/20/22.

**MINUTES**

A motion was made by Mr. Overberger, seconded by Mr. Robb, to approve the minutes of the March 17, 2022 Business Meeting. All in favor.

**PUBLIC PARTICIPATION**

Ms. Sherburne noted noise and traffic concerns in the Township related to low flying helicopters (military training) and the ongoing project at the Bechtelsville Compressor Station. Per the Board, unfortunately, there is little the Township can do.

**SOLICITOR – Eugene Orlando**

**Possible New User on the Cell Tower:** The Secretary did not receive a response from the follow-up letter sent to American Tower. Mr. Overberger made a motion to authorize the Solicitor to send a third communication. Seconded by Mr. Leibowitz. All in favor.

**ROADMASTER - Ed Overberger**

**Sinkhole on Hardt Hill Road (Emergency Repair):** An area, close to the edge of the road, is sinking on Hardt Hill Road. Per Mr. Overberger, Carl Bales Excavating was contacted for a 2022 time and materials/equipment rate proposal. It is not completely clear what will be needed to resolve the issue until they start to dig, but it appears the installation of an underdrain pipe will fix the problem. Mr. Overberger made a motion to authorize Carl Bales Excavating to move forward, as soon as possible, to address the sinkhole on Hardt Hill Road, on a time and materials basis, as per the 2022 rates submitted on bid #2022-72, dated 4/19/22. Seconded by Mr. Robb. All in favor.

**Onroad Rebate Program - Kodiak:**

Per Mr. Overberger, still waiting to have the Kodiak towed to finish the scrapping process.

Mr. Overberger made a motion to approve the purchase of the undercarriage for the 22 Chevrolet truck, by the Assistant Roadmaster, for up to \$1,300, through Levan's Machine & Truck Equipment, with the understanding it will not be installed for a period of time. Seconded by Mr. Leibowitz. All in favor.

**Crack Sealing:** Mr. Weber will obtain pricing for next month's meeting (price per gallon). Road list will need to be developed. Budget \$20,000.

**Line Painting:** Mr. Weber will call Berks Traffic.

**Road Crew:** Potholes have been filled on the dirt roads. The inlets/outlets of the stormwater pipes have been cleaned out.

**ZONING OFFICER – John Weber**

**Wireless Facilities Act:** Solicitor Orlando has reviewed the first draft from Mr. Weber, and they are scheduled to meet in early May to work on the final draft of the revised Zoning Ordinance.

**Bull Road Improvements:** The pricing provided by Carl Bales Excavating is incorrect. Waiting on revised pricing.

**875 Huffs Church Road:** No recent activity, LTL will continue to monitor.

**889 Delong Road:** Significant progress has been made on the condition of the property. LTL will continue to monitor.

Mr. Adam requested if Mr. Weber could check on the floodplain mapping regarding the Weidner Road culverts.

**PLANNING COMMISSION—Piper Sherburne**

**Meitzler Annexation Sketch Plan:** Reviewed by the PC at their April meeting. Mr. Weber provided the informal sketch plan to the Board for their review. Generally speaking, it would be an improvement to have the Bales septic system and shed on the same property it services. But multiple zoning variances would be needed regarding the Meitzler property (become more non-conforming regarding the lot size and width as well as the existing storage barn becoming non-conforming regarding the side yard setback). The PC would like to see the Meitzler properties combined. The Zoning Hearing Board is the next step.

**ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne**

**Spotted Lanternfly:** No report.

**Annual Township Cleanup Day – Saturday, April 23, 2022**

**BUILDING COMMITTEE-Leonard Robb**

**LED Lights at the Bull Road Garage:** No proposal received.

**Framing of Office Space at the Bull Road Garage:** The Board reviewed and discussed a proposal from D. J. Hess Construction. Mr. Overberger made a motion to award D. J. Hess Construction with the framing of the office at the Bull Road Garage in the amount of \$7,550 as per the proposal dated 4/19/22 and authorizing a prepayment of \$3,775 (1/2 before the job starts/remaining 1/2 upon completion). Seconded by Mr. Leibowitz. All in favor.

**RECREATION-John Burger**

No report.

**EMERGENCY MANAGEMENT – Tim Adam**

EBFD responded to 50 calls in the month of March. Total calls year to date 143.

**911 Reflective Signs/Mailing:** Continued to discuss a Township wide mailing in coordination with EBFD regarding 911 reflective signs. The Board directed the Secretary to research the approximate number of households and the least expensive way to do an envelope mailing.

**TREASURER REPORT – Karen Krall**

**Elaine Schwien reported:**

As of March 31, 2022 the balances were:

|                           |                     |
|---------------------------|---------------------|
| General Fund              | \$ 697,730.83       |
| State Fund                | \$ 227,099.94       |
| Capital Reserve           | \$ 264,494.08       |
| Culvert Bridge Fund       | \$ 252,922.20       |
| American Rescue Plan Fund | <u>\$ 74,477.57</u> |
| Total                     | \$ 1,516,724.62     |

**Status of Escrow Accounts:**

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

**DISBURSEMENTS**

Total General & Payroll Fund Disbursement: \$20,945.73

Total State Fund Disbursement: \$0

A motion was made by Mr. Overberger to pay the bills in the amount of \$20,945.73. Seconded by Mr. Robb. All in favor.

**ARP Reporting:** The first Treasury report is due by April 30, 2022. The Treasurer advised the Board this report has been submitted showing no allocation/no expenses of the monies received from the American Rescue Plan.

**PLGIT Investment Programs:** The Treasurer provided the Board with paperwork and a review/discussion was held on the various investment opportunities available thru PLGIT. The Board determined to make changes with an eye towards expected rate increases. Mr. Overberger made a motion to transfer the monies from the PLGIT-Class account of approximately \$165,391.71 (depending on the balance when moved) into a PLGIT/TERM account for maturity in 60 days and to transfer the monies from the PLGIT/Reserve-Class account of approximately \$74,798.59 (depending on the balance when moved) into a PLGIT/PRIME account. Seconded by Mr. Leibowitz. All in favor.

**OLD BUSINESS**

**American Rescue Plan Fund – Budget Resolution:** Tabled until ready for disbursement.

**Refresh Township Logo:** No update.

**NEW BUSINESS**

**Insurance Renewals:** The Board reviewed and discussed the insurance renewal summary provided by Gerhart, Hartman & Ritner. The Kodiak will need to be removed. The Board requested the Secretary to schedule a review meeting with GHR. Mr. Overberger made a motion to renew the insurance with Gerhart, Hartman & Ritner in the amount of \$14,571 as per the insurance renewal summary dated 4/16/22. Seconded by Mr. Robb. All in favor. Mr. Overberger signed the Statement of Values.

**Indoor US/PA Flags:** Mr. Overberger made a motion to order new flags for the meeting room from Eagle Flag & Supply, for \$160, as per estimate #1295, dated 4/19/22. Seconded by Mr. Leibowitz. All in favor.

**PUBLIC PARTICIPATION**

**Public Comment:** None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 8:37 p.m. All in favor.

Respectfully submitted,

Elaine Schwien, District Township Secretary