

**District Township Planning Commission  
Business Meeting  
March 3, 2022**

**Call to Order**

The business meeting of the District Township Planning Commission was held on March 3, 2022 at the Township Municipal Building, 202 Weil Road, Boyertown, PA 19512. Piper Sherburne called the meeting to order at 7:00 p.m. In attendance were Planning Commission members Piper Sherburne, Louis Farina, Michael Carr and Ronald Leibowitz. Solicitor Chris Garrell was present. Secretary Elaine Schwien was present. John Aston of Aston Surveyors/Engineers attended. Also resident Cynthia Brensinger attended.

**Agenda**

The March 3, 2022 business meeting agenda was posted to the District Township website and municipal building on 3/2/22.

**Minutes**

A motion was made by Mr. Farina, seconded by Mr. Leibowitz, to approve the minutes of February 3, 2022 Business Meeting as written. All in favor.

**Correspondence:** Eugene Orlando; Brensinger Plan email dated 2/18/22.

**Current Plans:**

- **Cynthia L. Brensinger Minor Subdivision**

90 day review clock started 6/3/21 with administratively complete submission (expiration 8/31/21). First Extension of Time recommended by PC and accepted by BOS until 12/17/21. Second Extension of Time recommended by PC and accepted by BOS until 3/18/22.

The PC members reviewed the plan note drafted by Solicitor Orlando. The plan note would be added in lieu of requiring the existing portion of gravel driveway which crosses from Lot 2 on to Lot 1 to be removed. The members were satisfied/felt the note was adequate.

Mr. Carr made a motion that the Planning Commission recommend to the Board of Supervisors approval of the Cynthia L. Brensinger Minor Subdivision Plan, provided that the note of 2/18/22, drafted by Solicitor Orlando and reflected in the email from LTL Consultants dated 3/2/22, be included on the plan, as well as the other requirements in the letter from LTL Consultants dated 1/27/22, be complied with. Seconded by Mr. Farina. All in favor.

As a matter of caution, a third extension of time was discussed and agreed to.

Mr. Carr made a motion to recommend acceptance of the Cynthia L. Brensinger Minor Subdivision extension of time until April 22, 2022 to the Board of Supervisors. Seconded by Mr. Leibowitz. All in favor.

**New Plans:** None.

**Old Business:** Need additional Planning Commission member.

**New Business:** None.

**Public Participation**

None.

**Adjournment**

With no further business to come before the Planning Commission, a motion was made by Mr. Farina, seconded by Mr. Leibowitz, to adjourn the business meeting at 7:08 p.m. All in favor.

Respectfully submitted,

Elaine Schwien

District Township Planning Commission Secretary