

**District Township Supervisors
Business Meeting
March 18, 2021**

BUSINESS MEETING CALL TO ORDER

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:04 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor John Burger, Solicitor Gene Orlando, Engineer John Weber, Emergency Management Coordinator Tim Adam and Secretary Elaine Schwiens. Also present were Assistant Roadmaster Bob Ralston and Ron Leibowitz from the Road Crew. Joshua Prince, Matt Simpson and Seth Nace also attended. Scott Fiegel attended by conference call. *COVID-19 – conference call option, social distancing.

MINUTES

A motion was made by Mr. Overberger, seconded by Mr. Robb, to approve the minutes of February 23, 2021 Business Meeting. All in favor.

MOMENT OF SILENCE

Observed in memory of Paul Moyer who was a long term District Township Road Crew member.

PUBLIC PARTICIPATION

Seth Nace presented about the Topton Soccer Club using the Gordon Park ball field for their U6/U8 practice and games. An application has already been submitted to the Board for their review. Discussion was held on the size of the field, parking, insurance, equipment, porta potty use and other concerns of the Board. Per the recommendation of Solicitor Orlando a new application will be required in the name of the organization with the corporate officer signing. Proof of insurance will be required with District Township listed as additional insured. A copy of their schedule will also be needed. Solicitor Orlando will review the ordinance for fees and the new application upon submittal.

SOLICITOR – Eugene Orlando

Bond Counsel: Loan documentation completed.

American Tower Lease Agreement: No update.

Unsafe Property Maintenance Ordinance: Awaiting results from the Planning Commission review; Michael Carr marked up.

Mr. Overberger provided information to Solicitor Orlando on a Muhlenberg Township ordinance regarding gun ranges and firearm discharge for his review.

ROADMASTER - Ed Overberger

Bridgework: Mr. Overberger reported on the meeting with the Engineer. The bridgework will be split over a 2 year period. For this year, regarding the Dogwood/Merkle Road culverts, it was determined best to finish with Merkle Road before the start of school.

2021 Roadwork:

- Asphalt Seal Coat Project - Per Mr. Weber two bids were received and opened today.
 - Asphalt Maintenance Solutions, LLC - \$118,734.00
 - Martin Paving, Inc. - \$133,056.00

Mr. Weber advised the low bid was reviewed and everything is in order. The unit price with AMS at \$2.57 a sq. yd. is a better price this year than last year. Mr. Weber recommended tentative award to AMS. Mr. Overberger confirmed no prevailing wage.

Mr. Overberger made a motion to award the Asphalt Seal Coat Project to Asphalt Maintenance Solutions, LLC in the amount of \$2.57 a sq. yd. Seconded by Mr. Robb. All in favor.

- Base repair work will be done by the Road Crew/Bales Excavating.

Damage to Weidner Road: Mr. Overberger reported a resident observed a logging truck on Weidner Road which caused significant rutting/depressions on the soft dirt road. Spring melting is occurring at this time. At the request of the Board, LTL Consultants performed a road inspection detailing the damage and provided a report to the Township. The road was temporarily closed. With no responsible party (no proof such as a license plate number) the Township will need to pay to fix the road. A general discussion was held on weight restricting and the bonding of restricted roadways. At this time, the Board requested the Engineer to determine (to the extent possible) what is occurring at the end of Weidner Road which is in Pike Township.

Selling Kodiak: No update.

Mr. Overberger made a motion for the Assistant Roadmaster to purchase new chains for the trucks at a cost of up to \$1,800. Seconded by Mr. Robb. All in favor.

ZONING OFFICER - John Weber

13 Long Lane: Upon inspection at least 5 junk vehicles as well as a large amount of miscellaneous junk was observed. In addition, earth disturbance was noted around the pond. Per Mr. Weber the next step for the junk is to send a Notice of Violation. He also recommended contacting the BCCD regarding the disturbance around the pond. The Board was in agreement.

875 Huffs Church Road: The property has been sold. LTL Consultants has spoken with the new owners discussing the Notice of Violation which requires property cleanup by 5/1/21. This appears to be their intention. LTL will continue to monitor.

BUILDING COMMITTEE-Leonard Robb

Painting Inside Municipal Building: Work completed except for front door and minor trim work.

RECREATION- John Burger

No report.

EMERGENCY MANAGEMENT - Tim Adam

District Township had 0 emergency calls in the month of February with a total of 29 calls for EBFD for the month. Year-to-date 68 calls. Mr. Adam recently attended a class/has upcoming training. Reminder that brush fire season is here. COVID-19 vaccines are finally making progress. Mr. Adam showed new radio to the Board.

ENVIRONMENTAL ADVISORY COUNCIL—Piper Sherburne

Spotted Lanternfly: No report.

PLANNING COMMISSION—Piper Sherburne

JRP Luft Minor Subdivision: Per Mr. Weber revised plans were submitted but not in time for the March meeting. Revised plans will be reviewed in April.

Informal Lot Annexation Plan; Windish-Harrier-Erb: Mr. Weber reviewed the informal plan with the Board. All three properties are nonconforming at present. Lots 1 and 2 will become less nonconforming (larger). Lot 3 will become more nonconforming (smaller). Must go before the Zoning Hearing Board to reduce the width of Lot 3.

Unsafe Property Maintenance Ordinance: Per Mr. Weber the Planning Commission did not necessarily think the ordinance should apply to buildings and structures but rather to junk, junk vehicles, etc. Marked up accordingly.

TREASURER REPORT - Karen Krall

Elaine Schwien reported:

As of February 28, 2021 the balances were:

General Fund	\$ 648,254.38
State Fund	\$ 215,179.44
Capital Reserve	<u>\$ 264,377.30</u>
Total	\$1,127,811.12

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$29,150.09

Total State Fund Disbursement: \$0

A motion was made by Mr. Overberger to pay the bills in the amount of \$29,150.09. Seconded by Mr. Robb. All in favor.

OLD BUSINESS

Refresh Township Logo: No update.

Road Crew Shirts: The Board discussed again. The Secretary will get updated quotes.

NEW BUSINESS

Resolution 2021-9: Mr. Overberger made a motion to adopt Resolution 2021-9 appointing Joshua Prince to the Zoning Hearing Board as Alternate to fill the vacant term ending December 31, 2022. Seconded by Mr. Robb. All in favor.

Federal COVID Money: Generally discussed, more detail to follow.

PSATS 2021 Annual Conference Canceled: Mr. Overberger and Mr. Robb requested the Secretary to purchase (reduction in registration refund) two virtual conference workshop passes at \$99 each.

Organization Chart: Tabled to next meeting.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 8:42 p.m. All in favor.

Respectfully submitted,

*Elaine Schwien
District Township Secretary*