

**District Township Supervisors  
Business Meeting  
July 15, 2021**

**BUSINESS MEETING CALL TO ORDER**

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:03 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Solicitor Gene Orlando, Planning Commission Chair Piper Sherburne, Emergency Management Coordinator Tim Adam (arrived 7:30 p.m.) and Secretary Elaine Schwien. Road Crew member Ron Leibowitz attended. Brandywine Community Library Board member Amy Portzline also attended.

**MINUTES**

A motion was made by Mr. Overberger, seconded by Mr. Robb, to approve the minutes of June 17, 2021 Business Meeting. All in favor.

**PUBLIC PARTICIPATION**

Amy Portzline of BCL provided an update on the summer programs and activities of the library. She also provided handouts for review.

**SOLICITOR – Eugene Orlando**

**Ordinance 2021-2:** The meeting started with a Public Hearing for consideration of Ordinance 2021-2, an Ordinance of District Township, Berks County, PA relating to the storage of rubbish and waste and providing for inspections, establishing procedures for compliance and penalties for violation. Solicitor Orlando began with authentication of the Board exhibits. The hearing was opened up for public comment or questions. No public comment was received. No further comment by the Board. Solicitor Orlando noted the Board's intent to take action and adopt the ordinance during the monthly meeting following the Public Hearing. Mr. Overberger made a motion to close the Public Hearing for consideration of Ordinance 2021-2 at 7:08 p.m. Seconded by Mr. Robb. All in favor.

Mr. Overberger made a motion to adopt Ordinance 2021-2 relating to the storage of rubbish and waste and providing for inspections, establishing procedures for compliance and penalties for violation. Seconded by Mr. Robb. All in favor. Board members signed Ordinance 2021-2.

**Tree Concerns:** Discussion was held regarding trees within the Township that may present a hazard or danger to public safety or use of public roads. Mr. Overberger made a motion to authorize Solicitor Orlando to prepare an ordinance to address tree removal issues. Seconded by Mr. Robb. All in favor.

**ROADMASTER - Ed Overberger**

**Stormwater Culverts:** Bid results for the Merkle Road and Dogwood Drive Culvert Project.

|                                    |              |
|------------------------------------|--------------|
| Bertolet Construction Corporation  | \$199,900.00 |
| Construction Masters Services, LLC | \$224,805.00 |
| Lobar Site Development Corporation | \$251,384.00 |

Per Mr. Overberger proper paperwork has been submitted by Bertolet Construction Corporation. With no further questions, Mr. Overberger made a motion to award the Merkle Road and Dogwood Drive Culvert Project to Bertolet Construction Corporation in the amount of \$199,900.00 contingent upon the balance of forms submitted to LTL Consultants. Seconded by Mr. Robb. All in favor.

**2021 Roadwork:**

- Line Painting – Completed.
- Chew Road – Waiting on Carl Bales Excavating schedule.

**Onroad Rebate Program - Kodiak:** No update.

**ZONING OFFICER – John Weber**

**13 Long Lane:** As per Mr. Weber’s written report, a site visit on 7/13/21 revealed that one of the unlicensed vehicles that was not present on 6/14/21 is now again present. Including this vehicle, there are currently two unlicensed vehicles visible on the property. There is some other junk to be removed. LTL will contact the property owner to discuss these details and try to close this out prior to the August meeting.

**875 Huffs Church Road:** As per Mr. Weber’s written report, no notable change since last month. LTL will continue to monitor the property in light of the schedule provided last month. Overall, considerable cleanup has occurred, but more is still needed.

**PLANNING COMMISSION—Piper Sherburne**

**Cynthia L. Brensinger Minor Subdivision:** As per Mr. Weber’s written report, the plan was reviewed by LTL in a letter dated 6/23/21. The PC reviewed the plan at their 7/1/21 meeting. The plan will be revised and resubmitted. Also, clearing of vegetation along Weil Road must be completed to provide driveway sight distance prior to approval of the plan. No action needed by the Supervisors at this time.

**Windish-Harrier-Erb Lot Annexation:** As per Mr. Weber’s written report, the plan was reviewed by LTL in a letter dated 6/23/21. The PC reviewed the plan at their 7/1/21 meeting. The PC granted conditional final plan approval. The plan will be revised to comply with the conditions of the PC approval and will be resubmitted to the Supervisors for action at the 8/19/21 Board meeting. No action needed by the Supervisors at this time.

**ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne**

**Spotted Lanternfly:** No report.

**BUILDING COMMITTEE-Leonard Robb**

No report.

**RECREATION- John Burger**

**Fencing:** Mr. Burger will obtain a quote from Montco Fence.

**EMERGENCY MANAGEMENT – Tim Adam**

Per Mr. Adam EBFD responded to 45 calls in the month of June with 2 of them being in District Township. Year to date 216 calls. There will be training on electric cars. EBFD provided a copy of their 2020 audit to the Board.

**TREASURER REPORT – Karen Krall**

**Elaine Schvien reported:**

As of June 30, 2021 the balances were:

|                 |               |
|-----------------|---------------|
| General Fund    | \$ 708,573.56 |
| State Fund      | \$ 278,000.71 |
| Capital Reserve | \$ 264,414.67 |

Culvert Bridge Fund     \$ 485,088.51  
Total                         \$ 1,736,077.45

**Status of Escrow Accounts:**

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

**DISBURSEMENTS**

**Total General & Payroll Fund Disbursement:** \$30,935.00

**Total State Fund Disbursement:** \$118,734.00

A motion was made by Mr. Overberger to pay the bills in the amount of \$149,669.00. Seconded by Mr. Robb. All in favor.

**OLD BUSINESS**

**Refresh Township Logo:** No update.

**NEW BUSINESS**

**Federal COVID Money – Budget Resolution:** Solicitor Orlando reviewed the sample budget resolution provided by PSATS. Format is appropriate but until allocation of the monies is determined the Township is not ready to adopt.

**Resolution 2021-11; AMERICA250PA:** Reviewed by Solicitor Orlando. The Board briefly discussed, noting the request from the County to support the planning effort to highlight the significance of the semi-quincentennial for the Commonwealth of PA and the USA, July 4, 2026. Mr. Overberger made a motion to adopt Resolution 2021-11 which was seconded by Mr. Robb. All in favor.

**PSATS Annual Business Meeting and Centennial Celebration Dinner:** Mr. Overberger may attend.

**Meeting Agendas:** Effective 8/29/21 Act 65 amends the Sunshine Law to require the posting of meeting agendas at least 24-hours before each meeting. The Secretary reviewed with the Board changes to the Township website.

**PUBLIC PARTICIPATION**

**Public Comment:** None further.

**ADJOURNMENT**

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 8:23 p.m. All in favor.

*Respectfully submitted,*

*Elaine Schwien*  
*District Township Secretary*