

**District Township Planning Commission
BUSINESS MEETING
January 14, 2021**

Call to Order

The BUSINESS meeting of the District Township Planning Commission was held on January 14, 2021 at the Township Municipal Building, 202 Weil Road, Boyertown, PA 19512. Piper Sherburne called the meeting to order at 7:03 p.m. In attendance were Planning Commission members Piper Sherburne, Louis Farina, Michael Carr and John Burger. Solicitor Chris Garrell attended by conference call. LTL Engineer John Weber was present. Secretary Elaine Schwien was present. Engineer John Aston was present. Three residents attended, Rodney and Pamela Luft and Jonathan Luft.

*COVID-19 – conference calls, facial covering and social distancing.

Minutes

A motion was made by Mr. Carr, seconded by Mr. Farina, to approve the minutes of October 1, 2020 Business Meeting as written. All in favor.

Correspondence:

- LTL; JRP Luft Minor Subdivision review letter – 12/22/20
- BCPC; JRP Luft Minor Subdivision review letter – 12/22/20

Current Plans: None.

New Plans:

- JRP Luft Minor Subdivision
 - Administratively complete submission 12/1/20
 - 90 day review clock started 12/3/20 (next regularly scheduled business meeting); expires 3/2/21

A motion was made by Mr. Carr, seconded by Mr. Burger, to accept the plan for review. All in favor.

Mr. Aston provided background of subdivision plan; 38 acre parcel (formerly Lot 3 of the 1999 Luft Subdivision) would be divided into two pieces. Lot 1 would be approximately 11 acres with a single family home proposed. Lot 2 with the remaining acres would be separately deeded with no proposed development at this time.

Mr. Weber directed a review through the comments of the LTL letter dated 12/22/20.

Key points:

- Shared driveway access discussed. Ordinance is silent (doesn't permit or prohibit). Need easement agreement.
- Discussion on stormwater management; full stormwater design required for Lot 1 and stormwater for the driveway for Lot 2. BCCD approval at time of building permit.
- Applicant requested a waiver from doing Wetlands Study. Mr. Aston proposed extension of shared driveway past potential wetlands area. The Planning Commission discussed. Waiver Request Letter required.

Mr. Weber also reviewed the Berks County Planning Commission letter of 12/22/20.

An extension of time will need to be provided at the next Planning Commission meeting on February 4, 2021.

Further discussion was held on the non-building waiver. The consensus of the Planning Commission was to require a note on the Lot 2 deed indicating it is not approved for the installation of any sewage disposal facility.

Old Business: Still looking for additional Planning Commission member.

New Business: None.

Public Participation: None further.

Adjournment

With no further business to come before the Planning Commission, a motion was made by Mr. Farina, seconded by Mr. Burger, to adjourn the business meeting at 8:00 p.m. All in favor.

Respectfully submitted,

Elaine Schwien
District Township Planning Commission Secretary