

**District Township Supervisors
Business Meeting
February 23, 2021**

BUSINESS MEETING CALL TO ORDER

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:02 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor John Burger, Solicitor Gene Orlando, Emergency Management Coordinator Tim Adam and Secretary Elaine Schwien. Bond Counsel Ben Ried, of Mette, Evans & Woodside, attended by conference call. Ron Leibowitz from the Road Crew also attended. No residents were present. *COVID-19 – conference call option, social distancing.

MINUTES

A motion was made by Mr. Overberger, seconded by Mr. Burger, to approve the minutes of January 21, 2021 Business Meeting. All in favor.

PUBLIC PARTICIPATION

None.

SOLICITOR – Eugene Orlando

Ordinance 2021-1: The meeting began with a Public Hearing for consideration of Ordinance 2021-1, an Ordinance of District Township, Berks County, PA authorizing and securing the issuance of a General Obligation Note, in the principal amount of \$500,000, pursuant to the Pennsylvania Local Government Unit Debt Act, to design and construct bridge improvements and pay related expenses; accepting a Bank Loan Proposal to purchase the Note; setting forth the terms and substantial form of the Note; creating a Sinking Fund and appointing a Sinking Fund Depository for the Note; pledging the full faith, credit, and taxing power of this Township to secure the Note; and containing related provisions. Attorney Ried noted a special advertisement (Notice) appeared in the Reading Eagle on 2/15/21 and a copy of Ordinance 2021-1 was made available for public inspection. The meeting was opened up for public comment or questions. No public comment was received. Mr. Overberger made a motion to adjourn the Public Hearing at 7:08 p.m. Seconded by Mr. Robb. All in favor.

Mr. Overberger reviewed cost savings achieved by monthly payment option versus annual. He requested any further comment or questions from the Board. Hearing none, Mr. Overberger made a motion to adopt Ordinance 2021-1, authorizing and securing the issuance of a General Obligation Note in the principal amount of \$500,000. Seconded by Mr. Robb. All in favor.

American Tower Lease Agreement: No update.

Unsafe Property Maintenance Ordinance: The Board and Planning Commission to review sample ordinance for the next meeting.

ROADMASTER - Ed Overberger

Bridgework: LTL Consultants are awaiting receipt of the Bog Turtle Habitat Survey reports from the bog turtle consultant. Once received, they will submit the GP-11 permit applications to PaDEP.

Per Mr. Overberger, due to the different types of work required, they are considering splitting up the bridgework over a period of 2 years. The two culverts require specialized contractors while other bridges are smaller repairs.

2021 Roadwork: Mr. Overberger reviewed upcoming road projects. Base repair/double oil and chip for DeLong, Groff, Merkle and Treichler Roads. Additional projects of crack sealing and line painting. Mr. Overberger made a motion to authorize John Weber of LTL Consultants to move forward with preparation of the bid documents. Seconded by Mr. Robb. All in favor.

COSTARS 2021-2022 Road Salt Contract: Approval given to the Secretary to renew at 100 ton.

Selling Kodiak: Per Mr. Overberger, on hold/uninspectable at this point. Solicitor Orlando advised if the estimated fair market value is under \$2,000 the Township can make their own arrangements but must be able to document the facts.

Chris King Resignation: Receipt of resignation letter.

The Board thanked the Road Crew for their excellent snow plow work. One incident with the tractor/truck getting stuck on Weidner Road. Carl Bales Excavating provided assistance.

ZONING OFFICER - John Weber

NW Corner of Intersection at Long Lane and Baldy Hill Road: Unable to evaluate complaint due to snow cover. Will check on this property once the snow melts.

150 Biting Road: Property owner called LTL Consultants explaining that her dogs now have bark collars and she does not believe her dogs are a nuisance to the neighborhood. She dropped off to the Township office today a letter to the Board of Supervisors with documentation showing her efforts to respond to the complaints. She also included a Right-to-Know Law Request for the complaints. The Board reviewed her information, in conjunction with the LTL report indicating barking dogs have never been witnessed on the property, and determined to close out the complaint. Mr. Overberger directed LTL to send a letter. The Secretary will respond to the RTK.

875 Huffs Church Road: Notice of Violation was sent to the property owner requiring cleanup of the property by 5/1/21. LTL did receive an inquiry from someone about buying the property.

ZHB; Scott Ross-Feb 2, 2021: Variance granted.

BUILDING COMMITTEE-Leonard Robb

Painting Inside Municipal Building: Project continues.

Water Testing for Municipal Building and Garage: Mr. Robb made a motion to spend up to \$400 for the annual water testing. Seconded by Mr. Overberger. All in favor. Due to COVID-19 Suburban Property Inspections is not deploying technicians. The Secretary will purchase 2 kits, one for each location. The Road Crew will handle the testing.

RECREATION- John Burger

No report.

EMERGENCY MANAGEMENT - Tim Adam

District Township had 4 emergency calls in the month of January with a total of 29 calls for EBFD for the month. Year-to-date as of 2/15/21 - 47 calls. 50% of volunteers received COVID-19 shots/50% chose not to receive them. Fund Drive mailing to go out by the end of February. Mr. Adam will be attending class. Radio received.

ENVIRONMENTAL ADVISORY COUNCIL—Piper Sherburne

Spotted Lanternfly: No report.

PLANNING COMMISSION—Piper Sherburne

JRP Luft Minor Subdivision: (1) Mr. Overberger made a motion to accept the Time Extension from the applicant for the JRP Luft Minor Subdivision until 6/18/21. Seconded by Mr. Burger. All in favor.

(2) Mr. Robb made a motion to authorize the Chairman to sign the Request for Planning Waiver & Non-Building Declaration for Lot 2 of the JRP Luft Minor Subdivision. Seconded by Mr. Burger. All in favor.

TREASURER REPORT - Karen Krall

Elaine Schwien reported:

As of January 31, 2021 the balances were:

General Fund	\$ 664,934.08
State Fund	\$ 215,171.19
Capital Reserve	<u>\$ 264,367.16</u>
Total	\$1,144,472.43

Status of Escrow Accounts:

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

DISBURSEMENTS

Total General & Payroll Fund Disbursement: \$29,258.28

Total State Fund Disbursement: \$0

A motion was made by Mr. Robb to pay the bills in the amount of \$29,258.28. Seconded by Mr. Overberger. All in favor.

OLD BUSINESS

Zoning Hearing Board alternate needed.

Refresh Township Logo: No update.

Road Crew Shirts: No update.

NEW BUSINESS

Year End 2020 Audit; Approval to Advertise Auditors Notice for Year Ended 12/31/20: Mr. Overberger made a motion to advertise the Auditors Notice for the 2020 Municipal Annual Audit. Seconded by Mr. Robb. All in favor.

Organization Chart: Tabled to next meeting.

PUBLIC PARTICIPATION

Public Comment: None further.

ADJOURNMENT

With no further business to come before the Board, there was a motion made by Mr. Robb, seconded by Mr. Overberger, to adjourn the business meeting at 8:48 p.m. All in favor.

Respectfully submitted,

*Elaine Schwien
District Township Secretary*