

**District Township Supervisors  
Business Meeting  
April 15, 2021**

**BUSINESS MEETING CALL TO ORDER**

Chairman Ed Overberger called to order the District Township Board of Supervisors Business Meeting, held at 202 Weil Road, Boyertown, PA at 7:02 p.m. Present were Chairman Ed Overberger, Vice-Chairman Leonard Robb, Supervisor John Burger, Solicitor Gene Orlando, Engineer John Weber, Planning Commission Chair Piper Sherburne (conference call), Emergency Management Coordinator Tim Adam and Secretary Elaine Schwien. Also present were John Aston of Aston Surveyors/Engineers and Ron Leibowitz from the Road Crew. \*COVID-19 – conference call option, social distancing.

**MINUTES**

A motion was made by Mr. Overberger, seconded by Mr. Robb, to approve the minutes of March 18, 2021 Business Meeting. All in favor.

**PUBLIC PARTICIPATION**

None.

**SOLICITOR - Eugene Orlando**

**American Tower Lease Agreement:** Recent work has been done to upgrade the tower per Mr. Overberger. Remove from the agenda.

**Unsafe Property Maintenance Ordinance:** Further discussion at the Planning Commission meeting. Per Solicitor Orlando his office was asked to take Michael Carr's marked up copy and come up with a revised draft for the next Planning Commission meeting.

**Solicitation Ordinance:** Brief discussion prompted by a phone call inquiring about whether permits are needed to solicit in the Township. A draft Solicitation Ordinance has been discussed in the past but never approved. No further action taken at this time.

**ROADMASTER - Ed Overberger**

**Bridgework:** Mr. Weber reported that Fish & Wildlife cleared the bog turtle concern regarding Dogwood Drive. There are no time restrictions. Unfortunately, per Mr. Weber, we do not have the permits yet (for either Dogwood or Merkle). Mr. Weber noted the six week lead time necessary for the headwalls to be made. The Board and Mr. Weber discussed the option to proceed and bid the work with an opening at the May meeting. If not, the work will unlikely be finished before the start of school. The Board determined to wait for the permits. The projects will still be completed this year. Road closures should not be more than two weeks per location. The Board and Mr. Weber discussed detour routes.

**2021 Roadwork:**

- Base Repair Work – Received quote from Carl Bales Excavating who can expedite the work ahead of the tar and chip project which is scheduled to begin in May. The quote is below budget. Mr. Overberger made a motion to approve the Carl Bales Excavating quote for the repairs to Delong Road, Bid # 2021-81, in the amount of \$18,796.00. Seconded by Mr. Robb. All in favor.
- Asphalt Seal Coat Project – Scheduled to begin in May with AMS.
- Line Painting – Mr. Overberger requested Mr. Weber to obtain pricing from Berks Traffic for the May meeting.

**Damage to Weidner Road:** Mr. Weber reported, per Pike Township, the property owner at the end of Weidner Road has no intention of building anything in the foreseeable future. Remove from the agenda, per Mr. Overberger, as nothing can be done about the road damage.

**Selling Kodiak:** No update.

Mr. Overberger advised of difficulty the Road Crew has with salt and stones in the back of the trucks. They stick, especially when wet, and can be difficult to control sliding down the raised bed. This is a safety concern as well as not being efficient. There is a device that can be attached to the bottom of the truck bed which would vibrate the bed. The Assistant Roadmaster, Bob Ralston, will look into this and get pricing.

**ZONING OFFICER – John Weber**

**13 Long Lane:** An Enforcement Notice was sent for the junk. To date, per Mr. Weber, there has been no response. They have until May 31, 2021 for compliance. In addition, the BCCD did an inspection regarding the earth disturbance, but no report has been received yet.

**875 Huffs Church Road:** Significant progress has been made cleaning up the property. Although it is not yet finished. Mr. Weber provided pictures for the Board to review.

**ZHB; Jeffrey A. Windish-April 28, 2021:** 390-396-398 Huffs Church Road lot line adjustment. Variance needed for lot width.

**PLANNING COMMISSION—Piper Sherburne**

**JRP Luft Minor Subdivision:** Mr. Overberger made a motion to approve the Wetlands Study Waiver, the Waiver of Stormwater Management Plans (Lot 2) and grant Preliminary/Final Plan approval subject to the conditions of the letter dated March 25, 2021 from LTL Consultants. Seconded by Mr. Robb. All in favor.

**Unsafe Property Maintenance Ordinance:** Please see comments noted above (Solicitor's report).

**ENVIRONMENTAL ADVISORY COMMITTEE—Piper Sherburne**

**Trail System:** Discussion on cleaning up the trails.

**Spotted Lanternfly:** No report.

Ms. Sherburne indicated trash pickup is occurring in the Township. The EAC is also looking into grant possibilities for stream clean up from last August's storm.

**BUILDING COMMITTEE-Leonard Robb**

No report.

**RECREATION- John Burger**

Mr. Overberger mentioned the idea of installing a matching fence along Landis Store Road to replace the rocks as suggested by the Assistant Roadmaster. The rocks are difficult to mow and trim around. This would be a nicer look. The Board will consider the idea.

**EMERGENCY MANAGEMENT – Tim Adam**

Mr. Adam noted 2 big brush fires in the Township. As per the first quarter report from EBFD there have been 89 incidents so far this year. District Township has had 6.

**TREASURER REPORT – Karen Krall**

**Elaine Schwien reported:**

As of March 31, 2021 the balances were:

General Fund	\$ 1,145,969.32
State Fund	\$ 277,972.98
Capital Reserve	\$ <u>264,388.31</u>
Total	\$ 1,688,330.61

**Status of Escrow Accounts:**

904/906 Huffs Church Road Balance: Schwien \$250/Miller \$250.

**DISBURSEMENTS**

**Total General & Payroll Fund Disbursement:** \$24,169.62

**Total State Fund Disbursement:** \$0

A motion was made by Mr. Overberger to pay the bills in the amount of \$24,169.62. Seconded by Mr. Robb. All in favor.

Mr. Overberger noted the Treasurer will be opening two new bank accounts. One account for the bridge and culvert funding and the second account for the Federal COVID money.

**OLD BUSINESS**

**Refresh Township Logo:** No update.

**Road Crew Shirts and Vests:** The Secretary provided a quote to reorder Road Crew vests through Weikel Sportswear. Only one vest left. Mr. Overberger made a motion to order 12 vests from Weikel Sportswear, quote number S47833, in the amount of \$376. Seconded by Mr. Robb. All in favor. The Secretary also provided updated quotes for the Road Crew shirts. Mr. Overberger made a motion to purchase 24 shirts for Township employees from Graber Letterin', as per estimate #6252, in the amount of \$21.50 per shirt. The sizes to be determined by the Township Secretary. Seconded by Mr. Robb. All in favor.

**NEW BUSINESS**

**Insurance Renewals:** The Board reviewed the Premium Summary and Statement of Values provided by Gerhart, Hartman & Ritner. All seems in order with the insurance renewals. No meeting this year with GHR. Mr. Overberger made a motion to accept the Statement of Values for the purpose of renewing the insurance through Gerhart, Hartman & Ritner. Seconded by Mr. Robb. All in favor.

**Uniform Construction Code Countywide Appeals Board Membership:** The Township received a new Intergovernmental Agreement from the County which would need to be executed to continue participation in the Berks County UCC Board of Appeals. The correspondence indicates each participating municipality must authorize execution of the agreement by ordinance. Solicitor Orlando will review and contact the County Solicitor.

**Berks County Solid Waste Authority:** The Township received a request from the Berks County Solid Waste Authority seeking financial support to maintain their programs and events for the community. These include household hazardous waste collections, the medication drop-box program, electronic recycling, etc. Mr. Robb made a motion to make a one-time donation to the Berks County Solid Waste Authority in the amount of \$500. Seconded by Mr. Overberger. All in favor.

**PUBLIC PARTICIPATION**

**Public Comment:** None further.

**ADJOURNMENT**

With no further business to come before the Board, there was a motion made by Mr. Overberger, seconded by Mr. Robb, to adjourn the business meeting at 8:32 p.m. All in favor.

*Respectfully submitted,*

*Elaine Schwien  
District Township Secretary*